I. Call to Order 6:00 p.m.
II. Speaker - Douglas County Sherrif's Office | Captain Phil Domenico

6:02 p.m.
III. Pledge of Allegiance

6:20 p.m.
IV. Roll Call/Establishment of Quorum

6:21 p.m.
V. Proof of Notice of Meeting

6:23 p.m.
VI. Approval of Minutes from the Preceding Meeting of the Delegates

6:25 p.m.
September 19, 2023
VII. Member Forum | Sign-up in advance; 3-minute time limit

6:25 p.m.
VIII. Board of Directors Report

6:35 p.m.

- 1-Minute Board of Director comments
- Bylaw Amendments
IX. General Manager Report | Mike Bailey

6:40 p.m.

- 2024 Delegate Guest Speaker Schedule
X. Department Updates

7:00 p.m.

- No updates
XI. Continued Business

7:10 p.m.

- Action: Vote on the 2024 Budget
XII. New Business
- Action: Vote on the 2024 Board and Delegate Meeting Schedule
- Action: Vote on the 2024 Delegate Guest Speaker Schedule
- Director Discussion
XIII. Delegate Forum | Sign-up in advance; 3-minute time limit 7:20 p.m.
XIV. Adjournment 7:30 p.m.

The Board of Directors Meeting follows immediately upon adjournment of the Delegate Meeting. The Next Delegate and Board meeting will be held on Tuesday, November 14, 2023.

[^0]
## Delegate Meeting Minutes

## Agenda item: Call to Order

Presenter: Jim Allen
Jim Allen called the meeting to order at 6:03 p.m.
Agenda item: Erin Kane - Douglas County Schools Superintendent Presenter: Erin Kane

Erin Kane, Douglas County Schools Superintendent, presented a PowerPoint with an overview of the status of schools within Douglas County. She shared statistics about standardized testing, graduating scholarship information, and funding for the school district. She also shared teacher salaries and bus driver statistics. Superintendent Kane shared proposed Bond information and upcoming ballot information regarding 5 a and 5 b. There was time allotted for questions and answers.

Agenda item: Pledge of Allegiance Presenter: Jim Allen
Jim Allen led the meeting in the Pledge of Allegiance.
Agenda item: Roll Call/Establishment of Quorum Presenter: Theresa Hill

Conclusions:
A quorum was established; 18,942 of 31,934 lots were present.
Agenda item: Proof of Notice of Meeting Presenter: Melissa Park

Melissa Park confirmed the Proof of Notice of Meeting.

Agenda item: Approval of Minutes for the Meeting of the Delegates for Presenter: Jim Allen the August 22, 2023, Meeting

## Conclusions:

August 2023 minutes were approved-motioned by Mark Dickerson, representing District 110, and seconded by Mike Millington, representing District 108. Motion carried.
Agenda item: Member Forum Presenter: N/A

Discussion: None

Agenda item: Board of Directors Report Presenter: Jim Allen

## Conclusions:

Board President Jim Allen presented the following within his report:
Highlights of the 2024 Draft Budget and Assessments including increased costs, tornado recovery costs, a rebuild of the way the budget is presented, staff wage increases, and the current CPI.

Future Budget considerations include aging recreation centers, OSCA/the Backcountry, and other big ideas.
A proposed $1.8 \%$ increase in assessments.

## Agenda item: General Manager Report Presenter: Mike Bailey

## Conclusions:

General Manager Mike Bailey presented the following within his report:
An overview of Oktoberfest, which was a huge success and welcomed around 8,300 people.
Information about the upcoming recognition event in which HRCA is partnered with HRMD, Douglas County, and the Sheriff's Department. The event will recognize those who volunteered when the tornado happened in June 2023.

HRCA applied to receive FEMA and is hopeful that HRCA's out-of-pocket expenses will be covered. Sub-associations will be provided with information to apply.

Eastridge locker room renovation will now include restrooms in the administration area and front entrance.
Thanked the Board, Finance Committee, and staff for their work on the budget.

Agenda item: Preliminary Budget Discussion Presenter: Brice Kahler

## Conclusions:

Brice Kahler presented a PowerPoint presentation with an overview of the 2024 Draft Budget. He shared the following: How the HRCA's budget operates and funds. An overview of the budget process leading up to this presentation.

Key assumptions in the draft budget and proposed changes to the Recreation and Administrative funds.
A review of the Statement and Revenue and Expenses and a Statement of Cash Flows for all funds.
Fund Balance Projections for the Administration, Recreation, and Backcountry Funds.
The 2024 Recreation Reserve Draft Budget and Capital Draft Budget for each recreation center and the Backcountry.
The Reserve Draft Budget for Information Technology.
Time was allotted for Q \& A.

Agenda item: Department Updates Presenter: HRCA Staff
Conclusions: None

## Conclusions:

Dennis Epperly | Delegate District 2/106: Informed Delegates that immediately following the Delegate Meeting is the Board of Directors Meeting. Dennis had specific questions regarding a New Business item that occurred during the August 2023 Board Meeting. Legal Counsel, Lindsay Smith, responded.
Agenda item: Delegate Forum Presenter: Delegates

## Discussion:

Mike Woodland | Delegate District 111: Inquired regarding three different topics on Griggs. The staff provided an update.
Elizabeth Strock | Delegate District 16: Shared concerns about Xeriscaping and covenant violations in her neighborhood.

Homar Alvarado | Delegate District 68: Shared information about the Westridge and Backcountry tours he participated in during August 2023. He also shared his experience on the Finance Committee during Budget meetings and that he is greatly impressed.

Agenda item: Adjournment Presenter:

## Conclusions:

Motioned by Dennis Epperly, representing Districts 2/106, and seconded by Elizabeth Strock, representing District 16. The Meeting of the Delegates was adjourned at 7:59 p.m.

Respectfully submitted,

| DISTRICT DELEGATE ROLL CALL MEETING DATE SEPTEMBER 19,2023RECORD DATE: SEPTEMBER 19,2023 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Dist No. | delegate name | Enter "X" if Present Enter "P" if Proxy |  | ${ }_{\text {T }}^{\substack{\text { Total\# } \\ \text { of Lots }}}$ | Lots* | proxy | F+O+A | $\begin{array}{\|c\|c\|} \hline \text { Total } \\ \text { IN } \\ \text { FAVOR } \end{array}$ | $\begin{array}{\|c} \text { Total } \\ \text { OPPosED } \end{array}$ | $\underset{\text { TOTAL }}{\text { ABSNTIONS }}$ | Dist No. | delegate name | Enter " $X$ " if Present Enter "P" if Proxy |  | ( $\begin{gathered}\text { Total \# } \\ \text { of Lots }\end{gathered}$ | Lots* | proxy | F+0+A | $\begin{gathered} \text { total } \\ \text { IV } \\ \text { FAVOR } \end{gathered}$ | $\begin{gathered} \text { Total } \\ \text { OPPosED } \end{gathered}$ | TOTAL |
| $\frac{1}{2}$ | $\frac{\text { LESLIE MLILER }}{\text { DENNISEPPRLY }}$ | X |  | ${ }_{26}^{296}$ | 266 | 97 |  |  |  |  | 80 81 81 | $\frac{\text { LaURA EICHER }}{\text { AL BONVEAU }}$ | x |  | ${ }_{1,533}$ | ${ }^{1,533}$ |  |  |  |  |  |
| 3 | Todd Landgrave | X |  | ${ }_{184}$ | ${ }_{184}$ |  |  |  |  |  | 82 | Brice brown |  |  | ${ }_{778}$ |  |  |  |  |  |  |
| 4 | ROY KING (straton Ridge) |  |  | ${ }_{153}^{153}$ |  |  |  |  |  |  | -83 |  | X |  | ${ }_{180}^{185}$ | 180 |  |  |  |  |  |
| 5 |  | x |  | 108 126 120 | ${ }^{108}$ |  |  |  |  |  | ${ }_{84}^{88}$ |  |  |  | ${ }_{7} 785$ |  |  |  |  |  |  |
| 7 | MICHAEL RILEY |  |  | 295 |  |  |  |  |  |  | ${ }_{86} 8$ | dawn keating |  |  | 1,290 |  |  |  |  |  |  |
| 8 | vacant ( Chalet) |  |  |  |  |  |  |  |  |  | ${ }^{87}$ | JENNIFER HARRIS (Indigo Hill) | ${ }^{\mathrm{X}}$ |  | 481 | ${ }_{481}^{481}$ |  |  |  |  |  |
| $\stackrel{9}{10}$ | SUE LEDOOLPH (Remington Bluff) | P |  | 50 143 148 |  | 50 |  |  |  |  | 88 <br> 89 <br> 89 | CAROLVN GROOM (Weatherstone) | ${ }_{\text {x }}$ |  | ${ }^{294}$ |  |  |  |  |  |  |
| 10 | ERIC EICEER | x |  | $\begin{array}{r}1231 \\ \\ \hline 1\end{array}$ | ${ }^{251}$ |  |  |  |  |  | 89 90 |  | ${ }^{\mathrm{X}}$ |  | 323 250 | 323 |  |  |  |  |  |
| 12 | CONNEE ROSEL (Falcon Hills) |  |  | 113 199 | 113 |  |  |  |  |  | $\stackrel{91}{92}$ |  | x |  | 199 40 | 440 |  |  |  |  |  |
| 14 | tamMY Kelly |  |  | 185 |  |  |  |  |  |  | ${ }^{93}$ | JENIIEER PARK |  |  | 260 | 260 |  |  |  |  |  |
| 15 | Justin Hill |  |  | 200 |  |  |  |  |  |  | 94 | AL PELKowSKI (Westridge Kolls) | X |  | 617 | 617 |  |  |  |  |  |
| $\frac{16}{17}$ | ELLZABETH STROCK | X |  | ${ }_{105}^{106}$ | ${ }^{105}$ |  |  |  |  |  | $\frac{95}{96}$ | TOMRVNO |  |  | ${ }^{56}$ |  |  |  |  |  |  |
| 18 | GLEN PROULX |  |  | ${ }_{318}$ | - |  |  | . |  |  | 97 | WLLLIAM SMITH |  |  | ${ }_{336}$ |  |  |  |  |  |  |
| $\stackrel{20}{21}$ | JEAN REHNKE |  |  | 208 <br> 189 |  | . |  |  |  |  | 98 <br> 99 <br> 9 |  |  |  | ${ }_{213}^{225}$ |  |  |  |  |  |  |
| ${ }^{22}$ | bryan waish |  |  | 132 |  |  |  |  |  |  | 100 | Gall frances | x |  | 177 | 177 |  |  |  |  |  |
| $\stackrel{23}{24}$ | MICHAEL MEEEAN | x |  | 142 83 | ${ }_{83}$ |  |  |  |  |  | 101 102 | PACANT BACHELLER |  |  | ${ }_{202}$ |  |  |  |  |  |  |
| 25 <br> 26 | $\frac{\text { ANDY Joves }}{\text { REBECCI }}$ |  |  |  | 183 |  |  |  |  |  | 103 104 |  | ${ }^{\mathrm{x}}$ |  | $\stackrel{401}{522}$ | $\stackrel{401}{52}$ |  |  |  |  |  |
| 27 | KYLE ANHORN | X |  | 242 | 242 |  |  |  |  |  | 105 | JOSEPH ADEN | ${ }^{\text {P }}$ |  | ${ }_{353}$ |  | ${ }^{353}$ |  |  |  |  |
| 28 <br>  | $\frac{\text { BRYAN WLLSH }}{\text { JoE AHLGRIM (Timberline) }}$ |  |  | ${ }_{3}^{488}$ | ${ }^{368}$ |  |  |  |  |  | 106 107 | DENNIS EPPRRLY | ${ }_{\text {x }} \mathrm{X}$ |  | ${ }_{\text {226 }}^{279}$ | 226 <br> 579 |  |  |  |  |  |
| 40 | frank Implina | P |  | 368 |  | 368 |  |  |  |  | 108 | MIKE MILLINGTON |  |  | 208 | 208 |  |  |  |  |  |
| 41 | TOMMY DOLAN | x |  | 366 | ${ }^{291}$ |  |  |  |  |  | $\frac{109}{110}$ | LEOSTEGMNN( (Backountry) | X |  | 1,222 <br> 87 | ${ }^{1,2,22}$ 87 |  |  |  |  |  |
| ${ }_{50}^{51}$ | LINDA MALLETTE (Gleneagles) | x |  | ${ }^{345}$ | ${ }^{345}$ |  |  |  |  |  | 111 | MIEE WOODLA AD (Firelieht | ${ }^{\mathrm{x}}$ |  | 1.863 | ${ }^{1,863}$ |  |  |  |  |  |
| 5 | clintoncave |  |  | ${ }_{234}$ |  |  |  |  |  |  | 113 | PRANK IMPINNA | ${ }^{\text {P }}$ |  | ${ }_{517}$ |  | ${ }_{517}$ |  |  |  |  |
| $\begin{array}{r}53 \\ \hline 60\end{array}$ |  |  |  | 171 <br> 181 |  |  |  |  |  |  | 114 115 | ${ }_{\text {CLAY KARR (The Hearth) }}^{\text {Colin }}$ | x |  | 1,652 | 1,652 |  |  |  |  |  |
| 61 | ${ }_{\text {JEFF ROHR }}$ | X |  | ${ }_{105}$ | ${ }_{105}$ |  |  |  |  |  | 116 |  | x |  | 359 <br> 557 | 557 |  |  |  |  |  |
| 62 | nancy smith | P |  | 197 |  | 197 |  |  |  |  | 120 | vacant (clock Tower Residences) |  |  | 318 |  |  |  |  |  |  |
| ${ }_{6}^{64}$ | Todidencrave | $\frac{\mathrm{x}}{\mathrm{X}}$ |  | 51 130 130 | ${ }^{51} 1$ |  |  |  |  |  | 121 200 | ROBERT BLACKINGTON |  |  | ${ }^{200}$ |  |  |  |  |  |  |
| ${ }^{65}$ | don woodland |  |  | 96 |  |  |  |  |  |  | 212 | vacant (Stoneybridge) |  |  | 77 |  |  |  |  |  |  |
| ${ }^{66}$ | JeFF ROHR | ${ }^{\text {x }}$ |  | ${ }^{24}$ | ${ }^{224}$ |  |  |  |  |  | 213 | KAREN BURCH (Palomino Park) |  |  | 523 |  |  |  |  |  |  |
| ${ }_{6}^{68}$ | Loulise ANSARI | ${ }^{1}$ |  | ${ }_{182}^{182}$ | 152 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 70 71 | TERI HEELMSTAD (The Village) | ${ }_{\text {x }} \mathrm{x}$ |  | ${ }_{21}^{81}$ | 81 26 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ${ }^{7}$ | vacant |  |  | 1,184 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ${ }_{75}$ |  | $x$ |  | ${ }_{74} 9$ | 940 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ${ }^{76}$ | BRET RoGERS |  |  | ${ }^{23}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| $\stackrel{77}{78}$ | MELISSA SMESEART | x |  | 420 274 | 420 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 79 | CONNIE MANZER (The Retreat) | ${ }^{\text {x }}$ |  | 101 | 101 |  |  |  |  |  |  | Total |  |  | ${ }^{31,934}$ | 16,862 | 2,880 |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  | QUORUM 51\% |  |  | 16,286 |  |  |  | ${ }^{18,942}$ | 88\% |  |

# 2024 DELEGATE AND BOARD MEETING SCHEDULE 

| MONTH | DATE | DAY OF THE WEEK | DETAILS |
| :---: | :---: | :---: | :---: |
| January | $8^{\text {th }}$ | Monday | 5:00 p.m. Board Working Session |
|  | $16^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |
|  |  |  |  |
| February | $12^{\text {th }}$ | Monday | 5:00 p.m. Board Working Session |
|  | $20^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |
|  |  |  |  |
| March | $11^{\text {th }}$ | Monday | 5:00 p.m. Board Working Session |
|  | $19^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |


| April | $5^{\text {th }}$ | Friday | 9:00 a.m. Board Vision Retreat - Full Day |
| :--- | :--- | :--- | :--- |
|  | $16^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |


| May | $13^{\text {th }}$ | Monday | $5: 00$ p.m. Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $21^{\text {st }}$ | Tuesday | $6: 00$ p.m. Delegate/Board of Directors Meeting |


| June | $10^{\text {th }}$ | Monday | $5: 00$ p.m. Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $18^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |


| July | $8^{\text {th }}$ | Monday | $5: 00$ p.m. Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $16^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |


| August | $9^{\text {th }}$ | Friday | $9: 00$ a.m. Board Vision Retreat - Full Day |
| :--- | :--- | :--- | :--- |
|  | $20^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |


| September | $9^{\text {th }}$ | Monday | $5: 00$ p.m. Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $17^{\text {th }}$ | Tuesday | $6: 00$ p.m. Delegate/Board of Directors Meeting |


| October | $14^{\text {th }}$ | Monday | $5: 00$ p.m. Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $22^{\text {nd }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |


| November | $12^{\text {th }}$ | Tuesday | 5:00 p.m. Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $19^{\text {th }}$ | Tuesday | $6: 00$ p.m. Delegate/Board of Directors Meeting |


| December | - |  | No Board Working Session |
| :--- | :--- | :--- | :--- |
|  | $10^{\text {th }}$ | Tuesday | 6:00 p.m. Delegate/Board of Directors Meeting |

The Board of Directors meeting immediately follows the monthly Tues., 6:00 p.m., Delegate meeting.
All Board Working Session/Board Vision Retreat meetings are held at Eastridge, Aspen-Vail conference room unless otherwise noted. All Delegate/Board of Directors meetings are held at Southridge, Wildcat Auditorium.

The meetings listed above and all other HRCA Committee meetings are open to our members.

# 2024 DELEGATE SPEAKER SCHEDULE 

| MONTH | DATE | DAY OF THE WEEK | INVITED GUEST SPEAKER(S) |
| :--- | :--- | :--- | :--- |
| January | $16^{\text {th }}$ | Tuesday | Douglas County Sheriff's Office |
|  |  |  | Chad Mejia, Sports \& Fitness (GM Report) |


| February | $20^{\text {th }}$ | Tuesday | Highlands Ranch Metro District |
| :--- | :--- | :--- | :--- |
|  |  |  |  |
| March $19^{\text {th }}$ Tuesday State Elected Official <br>    Brian Sheppelman, Assessments, CIS \& IT (GM Report) |  |  |  |$.$


| April | $16^{\text {th }}$ | Tuesday | Douglas County Sheriff's Office |
| :--- | :--- | :--- | :--- |
|  |  |  | Jamie Noebel, Community Events (GM Report) |


| May | $21^{\text {st }}$ | Tuesday | Centennial Water |
| :--- | :--- | :--- | :--- |
|  |  |  | HRCA Aquatics Manager (GM Report) |


| June | $18^{\text {th }}$ | Tuesday | South Metro Fire Department |
| :--- | :--- | :--- | :--- |
|  |  |  | Mark Giebel, Backcountry (GM Report) |


| July | $16^{\text {th }}$ | Tuesday | Douglas County Sheriff's Office |
| :--- | :--- | :--- | :--- |
|  |  |  | HRCA Marketing \& Communications Director (GM Report) |


| August | $20^{\text {th }}$ | Tuesday | Douglas County Public Works Department |
| :--- | :--- | :--- | :--- |
|  |  |  | Chad Mejia, Sports \& Fitness (GM Report) |


| September | $17^{\text {th }}$ | Tuesday | None/Budget Presentation |
| :--- | :--- | :--- | :--- |
|  |  |  | Meredith Parker, Arts \& Education (GM Report) |


| October | $22^{\text {nd }}$ | Tuesday | Douglas County Sheriff's Office |
| :--- | :--- | :--- | :--- |
|  |  |  | Jamie Noebel, Community Relations (GM Report) |


| November | $19^{\text {th }}$ | Tuesday | None |
| :--- | :--- | :--- | :--- |
|  |  |  | Mark Giebel, Backcountry (GM Report) |


| December | $10^{\text {th }}$ | Tuesday | None/Volunteer Appreciation Event |
| :--- | :--- | :--- | :--- |
|  |  |  |  |

The above schedule is subject to change due to guest speaker schedules.
I. Call to Order
II. Roll Call/Establishment of Quorum
III. Proof of Notice of Meeting
IV. Consent Agenda:

- Approval of the Board Meeting Minutes of Action from September 2023
- Approval of the Architectural Review Committee Minutes from September 2023
- Approval of the Finance Committee Minutes from August 2023
- Approval of the 2024 Delegate and Board Meetings Calendar
- Approval of the 2024 Election Cycle Schedule
- Approval of the 2024 Holiday Schedule
- Approval of the 2024 Speaker Schedule
V. Member Forum | Sign-up in advance; 3-minute time limit
VI. Director Comments
VII. Committee Reports
- Delegate Meeting
- Finance Committee
- Review of the September 2023 Finances
VIII. General Manager Report
IX. Continued Business
- Action: Vote on 2024 Budget
X. New Business
XI. Delegate Forum | Sign-up in advance; 3-minute time limit
XII. Adjournment

The Board of Directors Meeting follows immediately upon adjournment of the Delegate Meeting. The Next Delegate and Board meeting will be held on Tuesday, November 14, 2023.

[^1]Agenda item: Call to Order Presenter: Jim Allen

## Conclusions:

The meeting was called to order at 8:00 p.m.

## Agenda item: Establishment of Quorum/Roll Call Presenter: Melissa Park

## Conclusions:

A quorum was established. Directors Jim Allen, Monica Wasden, Melissa Park, and Dan DeBacco were present. Kurt Huffman was excused from the meeting.

## Agenda item: Proof of Notice of Meeting Presenter: Melissa Park

## Conclusions:

Melissa Park confirmed the Proof of Notice of Meeting.
Agenda item: Consent Agenda Presenter: Monica Wasden

## Action Items:

- Approval of Board Meeting Minutes of Action from August 2023
- Approval of Architectural Review Committee Minutes from August 2023

Jim Allen removed the Board Meeting Minutes from the Consent Agenda.

## Conclusions:

A motion was made by Dan DeBacco and seconded by Melissa Park to approve the Consent Agenda. Motion carried.

## Discussions:

President Allen and legal counsel proposed a change to the minutes that would read "Ms. McGuinness commented on."

## Conclusions:

A motion was made by Monica Wasden and seconded by Dan DeBacco to approve the Board Meeting Minutes from August 2023. Jim Allen abstained. Motion carried.

## Discussions:

General Manager Mike Bailey commented on this process and requested counsel, Lindsay Smith, provide information to the Board on how HRCA's minutes are recorded. He also mentioned that Director Kurt Huffman would like clarification on how minutes are taken and if that is the job of the Board Secretary.
General Counsel, Lindsay Smith, responded and referenced Robert's Rule of Orders. HRCA minutes are to reflect the actions taken and not the discussions had. Many large associations implore staff to manage keeping minutes and this delegation is frequently observed.

## Presenter:

Discussions: None

Agenda item: Director Comments Presenter: Board of Directors

## Discussions:

Dan DeBacco: Thanked each Finance Committee member by name.
Monica Wasden: Shared appreciation with the entire budgeting process.
Jim Allen: Shared excitement about the budget and future planning. Mentioned that the discussion with Director Huffman and Board duties should continue at another time when he is present. He noted that moving forward staff should refer Director Huffman back to the Board when questions arise.
Agenda item: Committee Reports Presenter: N/A

## Discussions:

Delegate Meeting: None
Finance Committee: Brice Kahler presented the August 2023 Finances. He presented and discussed the HRCA balance sheet, cash flow statements, and income statements year to date.

## Conclusions:

A Motion was made by Dan DeBacco and seconded by Monica Wasden to approve the August HRCA financials as presented. Motion carried.
Agenda item: General Manager Report Presenter: Mike Bailey

## Discussions:

General Manager Mike Bailey commented on the following:
Thanked Brice and the staff concerning the budget. Looking ahead, Mike plans to get many of our department leads in front of the Finance Committee and Delegates to hear directly from them.
Recognized Mark Gunther who is celebrating his $30^{\text {th }}$ Anniversary with HRCA.
Spoke to the efforts of staff and turnover within an organization of this size.
Thanked the Board for their active participation this last year in the budgeting process.
Agenda item: Continued Business Presenter: N/A

Discussions: None

Agenda item: New Business
Presenter: N/A

## Action:

Approval of 2024 Facility Closure Dates

## Conclusions:

A Motion was made by Dan DeBacco and seconded by Monica Wasden to approve the 2024 Facility Closure Dates. Motion carried.

## Action:

Resolution 23_09_03 Amendments to the Amended and Restated Bylaws of the Highlands Ranch Community Association.

## Conclusions:

No Motion was made. Legal will review potential changes. This item is moved to the October 2023 Board Meeting Agenda.
Agenda item: Delegate Forum Presenter: N/A

## Discussions:

Laura Eicher | Delegate District 80: Shared her approval of different departments sharing at meetings and giving Directors a moment to share during. Laura inquired about the Treasurer and Secretary Board duties. The Board and staff provided information.
Agenda item:: Adjournment Jim Allen

## Conclusions:

The Board of Directors Meeting was adjourned at 8:23 p.m.

## Agenda item:: Executive Session

## Conclusions:

The Board of Directors Meeting held an Executive Session for purposes of discussion with legal counsel and votes regarding the turnover of collection files.

Respectfully submitted,

Minutes<br>August 21, 2023, Finance Committee Meeting<br>Highlands Ranch Community Association, Inc.<br>Eastridge Recreation Center

## FC Members Present:

Dan DeBacco, Chair

Jennifer Harris
Leighton Stephenson
Shane Callahan
Michael Flower
Mikell Wilcox

## FC Members Absent:

Ron Welk, Vice Chair

## Staff Members Present:

Brice Kahler, CFO
Brian Sheppelman, Corporate Compliance Director
Emily Arnold, Accounting Manager

## Board Members and Visitors Present:

Kurt Huffman, Board Member
Homar Alvarado, applicant

1. The Finance Committee meeting was called to order at 6:00 p.m. by Dan DeBacco. A quorum of the Finance Committee was present.
2. The Finance Committee reviewed the July 17, 2023, Finance Committee meeting minutes.

A motion was made to approve the July 17, 2023, HRCA Finance Committee meeting minutes. The motion was approved unanimously.

Motion:
Jennifer Harris
Second: Shane Callahan
3. The Finance Committee reviewed and discussed the July 31, 2023, HRCA Financial Statements. The actual to budget favorable/unfavorable variances were identified, explained, and discussed. The Finance Committee asked various questions regarding Balance Sheet and Income Statement line items including increased summer program performance, adequacy of operating cash, equine program, and pricing.

# A motion was made to recommend that the HRCA Finance Committee accept the July 31, 2023, Highlands Ranch Community Association Financial Statements. The motion was approved unanimously. 

## Motion: Mikell Wilcox Second: Leighton Stephenson

4. Brice Kahler gave an update on the 2024 Budget. Some departmental budgets are based off last twelve months results, and some departments and payroll are using zero based budgeting. All committee members will receive a draft budget before the Budget Presentation to the BOD on September 11.
5. Mr. Alvarado was excused, and the committee discussed his application and interview held prior to the start of the Finance Committee meeting. After discussion, the committee voted unanimously to add Homar Alvarado as a new committee member.
6. With no further business, the meeting was adjourned.

Respectfully Submitted,
Emily Arnold, Accounting Manager

| MONTH | DATE | DAY OF THE WEEK | HOLDAY |  |
| :---: | :---: | :---: | :---: | :---: |
| January | $1^{\text {st }}$ | Monday | New Year's Day | (1) |
|  | $15^{\text {th }}$ | Monday | *Martin Luther King Day | *(2) |
| February | $19^{\text {th }}$ | Monday | *President's Day | *(2) |
| March | $22^{\text {nd }}$ | Friday | *Spring Break Day | *(2) |
| May | $27^{\text {th }}$ | Monday | Memorial Day | (3) |
| June | $19^{\text {th }}$ | Wednesday | *Juneteenth | ${ }^{*}(2)$ |
| July | $4^{\text {th }}$ | Thursday | Independence Day | (4) |
| September | $2^{\text {nd }}$ | Monday | Labor Day | (5) |
| November | $11^{\text {th }}$ | Monday | Veteran's Day | (6) |
|  | $28^{\text {th }}$ | Thursday | Thanksgiving Day | (7) |
|  | $29^{\text {th }}$ | Friday | Day After Thanksgiving | (8) |
| December | $24^{\text {th }}$ | Tuesday | Christmas Eve | (9) |
|  | $25^{\text {th }}$ | Wednesday | Christmas Day | (10) |

HRCA currently observes the above ten holidays each year. They are days off with pay for full-time employees designated in a benefitted position. The "*" indicates an optional holiday and staff has the choice of one of the four days listed with supervisor approval. Full-time employees receive eight hours of pay at their regular rate of pay on holidays.

Recreation employees may be required to work one of the above-specified holidays but will be granted another day in lieu of the scheduled holiday.

## BOARD OF DIRECTORS ELECTION

| Friday, November 17,2023 | Candidate Forms available |
| :--- | :--- |
| Friday, January 26, 2024 | Deadline to submit Candidate Forms |
| Friday, February 16, 2024 | Email notices to Delegates of Board Election |
| Friday, February 23, 2024 | Record date for Annual Meeting of the Delegates |
| Tuesday, March 19, 2024 | Annual Meeting of the Delegates |
| Tuesday, March 19, 2024 | Annual Meeting of the Directors |

## DISTRICT DELEGATE ELECTION

| Monday, January 29, 2024 | Candidate Forms available |
| :--- | :--- |
| Friday, March 1, 2024 | Deadline to submit Candidate Forms |
| Monday, March 4, 2024 | Record date for Annual Meeting of the Members |
| Friday, March 8,2024 | Send notice and ballot to Members in districts where elections are to be <br> held |
| Tuesday, April 16, 2024 | Annual Meeting of Members |
| Friday, April 19, 2024 | Record the date for the Second Annual Meeting of the Members if <br> required |
| Friday, April 26, 2024 | Send notice and ballot to Members in districts where elections are to be <br> held |
| Tuesday, May 21,2024 | Second Annual Meeting of the Members |

## Board of Directors 501(c)3 Special Quarterly Meeting

## Business Agenda Items

I. Call to Order
II. Roll Call/Establishment of Quorum
III. Proof of Notice of Meeting
IV. Consent Agenda:

- Approval of the Board of Directors 501(c)3 Special Quarterly Meeting Minutes from July 18, 2023
- Approval of the $20233^{\text {rd }}$ Quarter Financial Statements for HRCAA, HRCSF, HRBCEF
V. Additional Business
VI. Adjournment

The Board of Directors 501(c)3 Special Quarterly Meeting follows immediately upon adjournment of the Board Meeting. Special Quarterly Meetings are held in January, April, July, and October.

The next Special Quarterly Meeting will be held on Tuesday, January 16, 2024. deemed appropriate. Some documents or information may have been unavailable at the time this agenda was prepared. For additional information, contact: theresa.hill@hrcaonline.org. The Board Working Session, Delegate Meeting, Board of Directors Meeting, Special Quarterly Meeting, and all other HRCA Committee Meetings are open to our members.
Agenda item: Call to Order Presenter: Jim Allen

Conclusions:
The meeting was called to order at 8:13 p.m.
Agenda item: Roll Call/Establishment of Quorum Presenter: Kurt Huffman

## Conclusions:

A quorum was established. Directors Jim Allen, Monica Wasden, Melissa Park, and Kurt Huffman were present. Board member Dan DeBacco was excused.
Agenda item: Proof of Notice of Meeting Presenter: Kurt Huffman

Conclusions:
Kurt Huffman confirmed the Proof of Notice of Meeting.
Agenda item: Minutes Presenter: Brice Kahler

Reports:

- Accept the minutes from April 18, 2023


## Conclusions:

A motion was made by Kurt Huffman and seconded by Monica Wasden to accept the April 18, 2023 Minutes for the HRCAA, HRCSF, and HRBCEF as presented. Motion carried.
Agenda item: Consent Agenda Presenter: Brice Kahler

## Reports:

- Accept the $20232^{\text {nd }}$ Quarter Financial Statements for HRCAA, HRCSF, HRBCEF
- Jim Allen asked about cash levels for the three entities.
- Melissa Park asked about scholarship amounts in the future.


## Conclusions:

A motion was made by Monica Wasden and seconded by Melissa Park to accept the $20232^{\text {nd }}$ Quarter Financial Statements for HRCAA, HRCSF, and HRBCEF as presented. Motion carried.

Agenda item: Additional Business Presenter: Jim Allen

## Discussions:

Backcountry Tipi Purchase. Mark Geibel discussed the structure and estimated cost to be about $\$ 10 \mathrm{k}$ for the site preparation and purchase of the Tipi location and uses were discussed in detail.
A motion was made by Monica Wasden and seconded by Kurt Huffman to approve the Backcountry Tipi Purchase. Motion carried.
Agenda item: Adjournment Presenter: Jim Allen

## Conclusions:

The 501(c)3 Board of Directors Special Quarterly Meeting was adjourned at 8:25 p.m.
Respectfully submitted,

COMMUNITY ASSOCIATION

Highlands Ranch Community Association

Financial Statements

September 30, 2023

## HRCA Financial Statements

## September 30, 2023

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As of September 30, 2023

|  | ADMINISTRATIVE |  |  |  | OSCA |  | RECREATION |  |  |  | BACKCOUNTRY |  |  |  | DEBT SERVICE \& PLANT |  | ELIMINATIONS |  | TOTAL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | OPERATING |  | RESERVE |  |  |  | OPERATING |  | RESERVE |  | OPERATING |  | RESERVE |  |  |  |  |  |  |  |
|  | ASSETS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Current Assets |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Cash \& Equivalents |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1000 - Wells Fargo Invest Sweep | \$ | 1,863,023 | \$ | - | \$ | - | \$ | 765,439 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 2,628,462 |
| 1002 - Wells Fargo Payroll Checking |  | 124,116 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 124,116 |
| 1003 - Wells Fargo Rec Operating Checking |  | 156 |  | - |  | - |  | $(160,214)$ |  | - |  | - |  | - |  | - |  |  |  | $(160,058)$ |
| 1004 - Wells Fargo BC Operating Checking |  | - |  | - |  | - |  | - |  | - |  | 270,405 |  | - |  | - |  |  |  | 270,405 |
| 1005 - Wells Fargo Admin Operating Checking |  | 57,689 |  | - |  |  |  | - $\square^{-}$ |  | - |  | - |  | - |  | - |  |  |  | 57,689 |
| Wells Fargo Checking, Payroll and Sweep |  | 2,044,984 |  | - |  | - |  | 605,225 |  | - |  | 270,405 |  | - |  | - |  |  |  | 2,920,614 |
| 1010 - Front Range Bank MM |  | - |  | - |  | - |  | 247,748 |  | - |  | - |  | - |  | - |  |  |  | 247,748 |
| Other Investment Accounts |  | . |  | - |  | - |  | 247,748 |  | - |  | - |  | - |  | - |  |  |  | 247,748 |
| 1017 - WF Bond Fund Suppl. Reserve Trustee |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 1,783,453 |  |  |  | 1,783,453 |
| 1020 - Wells Fargo Bond Fund Prepayments |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 587,703 |  |  |  | 587,703 |
| 1021 - Wells Fargo Bond Fund Trustee |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 3,475,329 |  |  |  | 3,475,329 |
| Wells Fargo Bond Fund Accounts |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 5,846,485 |  |  |  | 5,846,485 |
| 1022 - Morgan Stanley Capital Project Fund |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  |  |
| 1023 - Morgan Stanley Capital Project CD |  | - |  | - |  | - |  | - |  | 2,597,690 |  | - |  | - |  | - |  |  |  | 2,597,690 |
| 1024 - Morgan Stanley OSCA |  | - |  | - |  | (497) |  | - |  | - |  | - |  | - |  | - |  |  |  | (497) |
| 1025 - Morgan Stanley OSCA CD |  | - |  | - |  | 5,109,424 |  | - |  | - |  | - |  | - |  | - |  |  |  | 5,109,424 |
| 1026 - Morgan Stanley Rec Reserve MM |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  |  |
| 1027 - Morgan Stanley Rec Reserve CD |  | - |  | - |  | - |  | - |  | 630,865 |  | - |  | - |  | - |  |  |  | 630,865 |
| 1050 - Morgan Stanley Admin Op |  | 2,676,660 |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | 2,676,660 |
| 1051 - Morgan Stanley Rec Op |  | - |  | - |  | - |  | 3,394,981 |  | - |  | - |  | - |  | - |  |  |  | 3,394,981 |
| Morgan Stanley |  | 2,676,660 |  | - |  | 5,108,927 |  | 3,394,981 |  | 3,228,555 |  | - |  | - |  | - |  |  |  | 14,409,123 |
| 1028 - RBC Wealth Mgmt Admin Reserve MM |  | - |  | 161,219 |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | 161,219 |
| 1029 - RBC Wealth Mgmt Admin Reserve CD |  | - |  | 681,940 |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | 681,940 |
| 1030 - RBC Wealth Mgmt BC Operating MM |  | - |  | - |  | - |  | - |  | - |  | 8,795 |  | - |  | - |  |  |  | 8,795 |
| 1031 - RBC Wealth Mgmt BC Operating CD |  | - |  | - |  | - |  | - |  | - |  | 31,044 |  | - |  | - |  |  |  | 31,044 |
| 1032 - RBC Wealth Mgmt BC Reserve CD |  | - |  | - |  | - |  | - |  | - |  | - |  | 181,301 |  | - |  |  |  | 181,301 |
| 1033 - RBC Wealth Mgmt BC Reserve |  | - |  | - |  | - |  | - |  | - |  | - |  | 20,325 |  | - |  |  |  | 20,325 |
| RBC Wealth Management |  | - |  | 843,159 |  | - |  | - |  | - |  | 39,839 |  | 201,626 |  | - |  |  |  | 1,084,624 |
| 1044 - Cash Drawer Cash on Hand |  |  |  | - |  | - |  | 2,870 |  | - |  | - |  | - |  | - |  |  |  | 2,870 |
| 1045 - Program Cash on Hand |  | 200 |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | 200 |
| 1048 - Deposit Cash Clearing |  | $(2,016)$ |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | $(2,016)$ |
| Cash on Hand |  | $(1,816)$ |  | $\stackrel{-}{-}$ |  | $\stackrel{-}{51089}$ |  | 2,870 |  | $\stackrel{-}{\text { - }}$ |  | $\stackrel{-}{710}$ |  | $\stackrel{-}{\text { - }}$ |  | - ${ }^{\text {- }}$ |  |  |  | 1,054 |
| Total Cash \& Equivalents |  | 4,719,828 |  | 843,159 |  | 5,108,927 |  | 4,250,824 |  | 3,228,555 |  | 310,244 |  | 201,626 |  | 5,846,485 |  |  |  | 24,509,648 |
| Accounts Receivable |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1100 - AR-Assessments \& Legal |  | 80,997 |  | - |  | - |  | 190,223 |  | - |  | - |  | - |  | - |  |  |  | 271,220 |
| 1105 - Allowance for Doubtful Accounts |  | $(19,434)$ |  | - |  | - |  | $(55,387)$ |  | - |  | - |  | - |  | - |  |  |  | $(74,821)$ |
| 1180 - AR- Covenants \& Legal |  | 166,833 |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | 166,833 |
| 1191 - Accrued Interest Receivable |  | - |  | - |  | 45,026 |  | - |  | - |  | - |  | - |  | 22,538 |  |  |  | 67,564 |
| 1195 - Miscellaneous Receivable |  | 36,214 |  | - |  | - |  | 1,982 |  | - |  | 82 |  | - |  | - |  |  |  | 38,278 |
| 1196 - Misc Rec - PM Shared Credit |  |  |  | - |  | - |  | 38,201 |  | - |  | - |  | - |  | - |  |  |  | 38,201 |
| Total Accounts Receivable |  | 264,610 |  | - |  | 45,026 |  | 175,019 |  | - |  | 82 |  | - |  | 22,538 |  |  |  | 507,275 |
| Other Current Asset |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1200 - Prepaid Expense |  | 70,407 |  | - |  | - |  | 136,466 |  | - |  | 3,018 |  | - |  | - |  |  |  | 209,891 |
| 1205 - Prepaid Insurance |  | 15,744 |  | - |  | - |  | 122,462 |  | - |  | 9,428 |  | - |  | - |  |  |  | 147,634 |
| 1210 - Inventory |  | - |  | - |  | - |  | 64,121 |  | - |  | - |  | - |  | - |  |  |  | 64,121 |
| 1225 - Undeposited Funds |  | (372) |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  |  |  | (372) |
| Total Other Current Asset |  | 85,779 |  | - |  | - |  | 323,049 |  | - |  | 12,446 |  | - |  | - |  |  |  | 421,274 |
| Total Current Assets |  | 5,070,217 |  | 843,159 |  | 5,153,953 |  | 4,748,892 |  | 3,228,555 |  | 322,772 |  | 201,626 |  | 5,869,023 |  | - |  | 25,438,197 |
| Fixed Assets |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fixed Assets - Cost |  | - |  | 740,642 |  | - |  | - |  | - |  | - |  | 1,426,757 |  | 79,492,629 |  |  |  | 81,660,028 |
| Fixed Assets - Accumulated Depreciation |  | - |  | $(423,420)$ |  | - |  | - |  | - |  | - |  | (950,545) |  | $(45,487,278)$ |  |  |  | $(46,861,243)$ |
| Total Fixed Assets |  | - |  | 317,222 |  | - |  | - |  | - |  | - |  | 476,212 |  | 34,005,351 |  | - |  | 34,798,785 |
| Other Assets |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1110 - PM Cash Clearing |  | - |  | - |  | - |  | 304 |  | - |  | - |  | - |  | - |  |  |  | 304 |
| 1250 - Interfund Receivable |  | 2,621,671 |  | - |  | - ${ }^{-}$ |  | 3,848,409 |  | - |  | 72,900 |  | 5,215 |  | - |  | $(6,548,195)$ |  | - |
| 1255 - Loan from OSCA Loan Receivable |  | - |  | - |  | 75,000 |  | - |  | - |  | - |  | - |  | - |  | $(75,000)$ |  | - |
| 1260 - Intercompany Receivable 501c3 |  | 8,911 |  | - |  | - |  | 3,731 |  | 4,720 |  | 10,542 |  | - |  | - |  | - |  | 27,904 |
| 1600 - Bond Issuance Costs |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | 26,085 |  |  |  | 26,085 |
| Total Other Assets |  | 2,630,582 |  | - |  | 75,000 |  | 3,852,444 |  | 4,720 |  | 83,442 |  | 5,215 |  | 26,085 |  | $(6,623,195)$ |  | 54,293 |
| Total ASSETS | \$ | 7,700,799 | \$ | 1,160,381 | \$ | 5,228,953 | \$ | 8,601,336 | \$ | 3,233,275 | \$ | 406,214 | \$ | 683,053 | \$ | 39,900,459 | \$ | $(6,623,195)$ | \$ | 60,291,275 |

ADMINISTRATIVE
OPERATING RESERVE

## LIABILITIES \& EQUITY

Current Liabilities
Accounts Payable
2000 - Accounts Payable
2010 - Wells Fargo CC Clearing
2015 - Accrued Bond Interest Payable
Total Accounts Payable
2005 - Accrued Accounts Payable
2006 - Accrued AP - PM Shared Credit
2009 - Colorado Payback
2020 - Sales Taxes Payable - State
2045 - Accrued Payroll \& Vacation Expense
2050 - AFLAC Pre-Tax
2055 - Cafeteria Plan EE Contribution
2060 - Health Savings Acct EE Cont
100 - Unearned Assessments
2101 - Deferred Assessments
2102 - Unearned CIS Fines \& Fees
2105 - Unearned Program \& Facilities Revenue
110 - Unearned Other Revenue
250 - Interfund Payable
2260 - Intercompany Payable 501c3 Total Other Current Liability

## Total Current Liabilities

Long Term Liabilities
2255 - Loan from OSCA Loan Payable
2610 - Bonds Payable - 2004 Series
Total Long Term Liabilities
Equity
Restricted Fund Balance
RETAINED EARNINGS
3015 - ytd net income
3030 - Other Comprehensive Income
Retained Earnings
Net Income
Total Equity (Fund Balance)
Total LIABILITIES \& EQUITY


Highlands Ranch Community Association
Statement of Cash Flows for All Funds
For the Nine Months Ending September 30, 2023

Cash flows from operating activities
Excess (deficiency) of revenues over expenses
Adjustment to reconcile excess (deficiency) of revenues over expenses to net cash from (used for) operating activities
Depreciation expense
(Gain) loss on asset disposal
Interest expense attributable to amortization of bond issuance costs
Bad debt expense
(Increase) decrease in operating assets Assessments receivable, net
Accounts receivable, other
Prepaid expenses and other assets Other
ncrease (decrease) in operating liabilities Accounts payable and accrued expenses Assessments paid in advance Deferred revenue
Net cash from (used for) operating activities
Cash flows from investing activities
Proceeds from sale of equipment
Purchases of property and equipment
Net cash from (used for) investing activities

## Cash flows from financing activities

Payment of accounts payable for property and equipment Bond principal payments
Net borrowing and transfers among funds
Net cash from (used for) financing activities
Net change in cash, cash equivalents, and restricted cash Cash, cash equivalents, and restricted cash, beginning of year Cash, cash equivalents, and restricted cash, end of year

| ADMINISTRATIVE |  |  |  | OSCA |  | RECREATION |  |  |  | BACKCOUNTRY |  |  |  | $\begin{gathered} \text { DEBT SERVICE } \\ \text { \& PLANT } \\ \hline \end{gathered}$ |  | TOTAL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OPERATING |  | RESERVE |  |  |  | OPERATING |  | RESERVE |  | OPERATING |  | RESERVE |  |  |  |  |  |
| \$ | 534,495 | \$ | $(58,929)$ | \$ | 58,797 | \$ | 2,153,718 | \$ | $(2,893,304)$ | \$ | $(32,495)$ | \$ | $(5,834)$ | \$ | 3,010,434 | \$ | 2,766,882 |
|  | - |  | 56,289 |  | - |  | - |  | - |  | - |  | 93,338 |  | 2,032,320 |  | 2,181,947 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | $(2,373)$ |  | 38,089 |  | 35,716 |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
|  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |  | - |
|  | $(51,399)$ |  | - |  | - |  | 31,325 |  | - |  | - |  | - |  | - |  | $(20,074)$ |
|  | 409,092 |  | - |  | $(45,026)$ |  | $(28,427)$ |  | - |  | $(1,437)$ |  | (79) |  | $(15,729)$ |  | 318,394 |
|  | $(37,852)$ |  | - |  | - |  | $(20,267)$ |  | - |  | 6,356 |  | - |  | - |  | $(51,763)$ |
|  | (501) |  | $(32,264)$ |  | 21,530 |  | (636) |  |  |  | $(6,410)$ |  | $(4,660)$ |  |  |  | $(22,941)$ |
|  | $(280,967)$ |  | - |  | - |  | 301,284 |  | $(40,534)$ |  | $(10,005)$ |  | - |  | 89,102 |  | 58,880 |
|  | 9,413 |  | - |  | - |  | $(156,786)$ |  | - |  | - |  | - |  | - |  | $(147,373)$ |
|  | $(336,145)$ |  | - |  | - |  | 212,312 |  | - |  | $(5,287)$ |  | - |  | - |  | $(129,120)$ |
|  | 246,136 |  | $(34,904)$ |  | 35,301 |  | 2,492,523 |  | (2,933,838) |  | $(49,278)$ |  | 80,392 |  | 5,154,217 |  | 4,990,549 |


| - | - | - | - | 8,000 | - |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | ---: | :---: |
| - | $(171,038)$ | - | - | - | - | $(85,025)$ | $(3,053,027)$ |
| - | $(171,038)$ | - | - | - | - | $(3,309,090)$ |  |



HRCA Administrative Fund
Variance Analysis - Actual vs. Budget
For the Nine Months Ending September 30, 2023


## Transfers

Transfers for Capital Equipment
Transfers for Reserves

## Total transfers Total expenses after transfers

Net revenue (expense)

|  | - | - | - |  |
| ---: | ---: | ---: | ---: | ---: |
|  | 238,532 | 281,054 | 42,521 |  |
| $\$$ | 78,976 | $\$$ | 68,413 | $\$$ |

15\%

|  | - | - | - |  |
| ---: | ---: | ---: | ---: | ---: |
| - | - | - |  |  |
|  | $\mathbf{2 , 3 2 0 , 6 7 5}$ | $\mathbf{2 , 7 5 2 , 5 5 4}$ | $\mathbf{4 3 1 , 8 7 9}$ |  |
| $\$$ | $\mathbf{5 3 4 , 4 9 3}$ | $\mathbf{\$}$ | $\mathbf{4 4 1 , 8 0 7}$ | $\mathbf{\$}$ |

Variance materiality $=\$ 20 \mathrm{k}$ and $10 \%$

# HRCA Administrative Fund <br> Variance Analysis - Actual vs. Budget <br> <br> For the Nine Months Ending September 30, 2023 

 <br> <br> For the Nine Months Ending September 30, 2023}

## Variance Discussion - MTD Actual vs. Budget

Homeowner Fees are underbudget due to lower legal fees (\$15K) and status letter/transfer fees (\$32K) than anticipated. Less homes have been sent to legal due to new CO law, and A - home sales are less than anticipated with higher mortgage rates and low inventory. The unfavorable trend is expected to continue

B - Community Improvement Services revenue exceeds budget for September due to higher CIS fine revenue than anticipated.
C - Management fee revenue/expense between Rec and Admin was discontinued in 2023.

## Variance Discussion - YTD Actual vs. Budget

Homeowner Fees are underbudget due to lower transfer fees (\$129K), legal fees (\$141K), and status letter fees (\$77K) than anticipated. Offset by $\$ 7 \mathrm{~K}$ higher late fee revenue and $\$ 38 \mathrm{~K}$ lien fee revenue.

B - CIS revenue exceeds budget due to fines not being budgeted for due to prior years' accounting issues
C - Legal fee revenue is in a debit position due to customer credits issued on previously recognized legal revenue per settlement agreements
D - Community events revenue exceeds budget primarily due to the new unbudgeted Golf Tournament event ( $\$ 24 \mathrm{~K}$ revenue)
E - Management fee revenue/expense between Rec and Admin was discontinued in 2023.
F(1) - Interest income exceeded budget by \$120K YTD due to better treasury planning and increased interest rates.
$F(2)$ - Other revenue is less than budget by $\$ 34 \mathrm{~K}$ primarily due to lower than expected Sponsorship revenue.
Employee benefits are underbudget due to (1) $\$ 35 \mathrm{~K}$ surplus refund from Cigna; (2) $\$ 34 \mathrm{~K}$ credit as a result of truing up vacation accrual; and (3) lower payroll taxes, medical premiums, and G - retirement plan contributions.
H - Facility operations exceeds budget primarily due to higher volunteer and committee expenses.
I- Professional services are favorable to budget primarily due to lower legal fees than expected.
J - Office expenses exceed budget primarily due to higher bank/credit card fees (\$46K), Election Buddy costs (\$19K), office supplies (\$16K), and increased postage.
K - Insurance premiums allocated to Admin Fund lower than budgeted. Overall for all Funds HRCA insurance expense is $\$ 28 \mathrm{~K}$ below budget YTD.
Community events expenses are underbudget because the July 4th Fireworks show was postponed until December (\$54K); and lower July 4th parade costs due to new partnerships
L- $\quad(\$ 12 \mathrm{~K})$. Offset by higher costs for new unbudgeted Golf Tournament ( $\$ 24 \mathrm{~K}$ ) and Beer Fest $(\$ 4)$.
M - Management fee revenue/expense between Rec and Admin was discontinued in 2023.

## Administrative Fund Community Events

For the Nine Months Ending September 30, 2023

|  |  |  |  |
| :--- | :---: | :---: | :---: |
|  | Revenue | Expense | Profit/(Loss) |
| Adult Swim Night | - | - | - |
| Beer Festival | 86,936 | $(38,500)$ | 48,436 |
| Beer Festival donation | - | $(50,000)$ | $(50,000)$ |
| Cans Festival | 6,067 | $(1,593)$ | 4,474 |
| Coffee with a Cop | - | $(242)$ | $(242)$ |
| Cold Cases and Cocktails | 6,409 | $(849)$ | 5,560 |
| Doggie Splash | 4,635 | - | 4,635 |
| Easter Egg Hunt | 300 | $(5,371)$ | $(5,071)$ |
| Fall Craft Show | 15,367 | - | 15,367 |
| Farmers Market | 7,000 | $(19)$ | 6,981 |
| Father Daughter Sweetheart Ball | 20,253 | $(20,598)$ | $(345)$ |
| Garage Sale | 1,108 | $(157)$ | 951 |
| General | 316 | $(2,525)$ | $(2,209)$ |
| Glow in the Dark Yoga | - | - | - |
| Golf Tournament | 23,928 | $(21,215)$ | 2,713 |
| Golf Tournament donation |  | $(2,713)$ | $(2,713)$ |
| HRCA Camp Cups | - | - | - |
| HRCA Socks | 107 | - | 107 |
| Hometown Holiday Celebration | - | $(79)$ | $(79)$ |
| House Decorations | - | - | - |
| Jewelry Show | - | - | - |
| July 4th Fireworks | - | $(8,290)$ | $(8,290)$ |
| July 4th Parade | 2,018 | $(16,977)$ | $(14,959)$ |
| Miscellaneous Pop Up Events | - | $(288)$ | $(288)$ |
| Miscellaneous Tastings | - | $(44)$ | $(44)$ |
| Oaked \& Smoked | 26,182 | $(16,909)$ | 9,273 |
| Other | - | $(545)$ | $(545)$ |
| Paranormal Party | - | - | - |
| Princess Teas | 2,700 | $(1,353)$ | 1,347 |
| Rose in the Ranch | - | - | - |
| Recycling Events | - | $(57)$ | $(57)$ |
| Spirit Tastings | - | - | - |
| Spring Bazaar | 12,044 | 2 | 12,046 |
| Super Hero Party | 1,514 | $(810)$ | 704 |
| Tacos and Tequila | - | $(10,233)$ | 4,367 |
| Touch a Truck | - | - |  |
|  |  | -985 | $(199,367)$ |
|  |  |  | 32,117 |

## Community Relations \& Marketing

FY23 BUDGET - COMMUNITY EVENTS

|  |  | Budget | Budget | Budget | Budget | Budget | Budget | Budget | Budget | Budget | Budget | Budget | Budget | Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4400 - Community Events Revenue |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Tacos and Tequila | - | - | - | - | - | - | - | 13,000 | - | - | - | - | 13,000 |
|  | Cold Cases and Cocktails | - | - | 5,000 | - | - | - | - | - | - | 5,000 | - | - | 10,000 |
|  | HRCA Socks | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 13 | 150 |
|  | Easter Egg Hunt | - | - | - | 550 | - | - | - | - | - | - | - | - | 550 |
|  | July 4th Parade | - | - | - | - | - | - | 3,500 | - | - | - | - | - | 3,500 |
|  | Farmers Market | - | - | 3,500 | - | - | - | - | - | 3,500 | - | - | - | 7,000 |
|  | Hometown Holiday Celebration | - | - | - | - | - | - | - | - | - | - | - | 500 | 500 |
|  | Beer Festival | - | - | - | - | - | 90,000 | - | - | - | - | - | - | 90,000 |
|  | Spirit Tasting-Cans Festival | - | - | - | - | - | - | - | - | - | - | - | - | - |
|  | Spring Bazaar | - | - | 12,420 | - | - | - | - | - | - | - | - | - | 12,420 |
|  | Garage Sale | - | - | - | 1,000 | - | - | - | - | - | - | - | - | 1,000 |
|  | Fall Craft Show | - | - | - | - | - | - | - | - | 15,000 | - | - | - | 15,000 |
|  | Miscellaneous Tastings | - | - | - | - | - | - | - | - | - | - | - | 3,500 | 3,500 |
|  | Miscellaneous Events | - | - | - | - | - | - | - | - | - | - | - | - | - |
|  | Doggie Splash | - | - | - | - | - | - | - | - | 3,000 | - | - | - | 3,000 |
|  | Paranormal Party | - | - | - | - | - | - | - | - | - | 6,000 | - | - | 6,000 |
|  | Jewelry Show | - | - | - | - | - | - | - | - | - | - | 10,000 | - | 10,000 |
|  | Glow in the Dark Yoga | 1,000 | - | - | - | - | - | - | - | - | - | - | - | 1,000 |
|  | Father Daughter Sweetheart Ball | - | 19,500 | - | - | - | - | - | - | - | - | - | - | 19,500 |
|  | Oaked \& Smoked | - | - | - | - | - | - | 24,000 | - | - | - | - | - | 24,000 |
|  | Super Hero Party | - | 2,700 | - | - | - | - | - | - | - | - | - | - | 2,700 |
|  | Princess Teas | - | - | 2,000 | - | - | - | - | - | - | - | - | 2,000 | 4,000 |
|  |  | 1,013 | 22,213 | 22,933 | 1,563 | 13 | 90,013 | 27,513 | 13,013 | 21,513 | 11,013 | 10,013 | 6,013 | 226,820 |
| 5100 - Community Events Expense |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Tacos and Tequila | - | - | - | - | - | - | - | 9,600 | - | - | - | - | 9,600 |
|  | July 4th Fireworks | - | - | - | - | - | - | 62,000 | - | - | - | - | - | 62,000 |
|  | House Decorating | - | - | - | - | - | - | - | - | - | 75 | - | 75 | 150 |
|  | Cold Cases and Cocktails | - | - | 950 | - | - | - | - | - | - | 950 | - | - | 1,900 |
|  | Senior Fair | - | - | - | - | - | - | - | - | - | - | 200 | - | 200 |
|  | General | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 7,000 |
|  | Easter Egg Hunt | - | - | - | 3,000 | - | - | - | - | - | - | - | - | 3,000 |
|  | July 4th Parade | - | - | - | - | - | - | 29,000 | - | - | - | - | - | 29,000 |
|  | Farmers Market | - | - | 150 | - | - | - | - | - | 150 | - | - | - | 300 |
|  | Hometown Holiday Celebration | - | - | - | - | - | - | - | - | - | - | 5,000 | 12,000 | 17,000 |
|  | Beer Festival | - | - | - | - | 2,500 | 80,000 | 2,500 | - | - | - | - | - | 85,000 |
|  | Spirit Tasting-Cans Festival | - | - | - | - | - | - | - | - | - | - | - | - | - |
|  | Spring Bazaar | - | - | 400 | - | - | - | - | - | - | - | - | - | 400 |
|  | Garage Sale | - | - | - | 300 | - | - | - | - | - | - | - | - | 300 |
|  | Fall Craft Show | - | - | - | - | - | - | - | - | 1,000 | - | - | - | 1,000 |
|  | Miscellaneous Tastings | - | - | - | - | 2,500 | - | - | - | - | - | - | - | 2,500 |
|  | Miscellaneous Events | - | - | - | - | - | - | - | - | - | - | - | - | - |
|  | Doggie Splash | - | - | - | - | - | - | - | - | 150 | - | - | - | 150 |
|  | Paranormal Party | - | - | - | - | - | - | - | - | - | 4,000 | - | - | 4,000 |
|  | Jewerry Show | - | - | - | - | - | - | - | - | - | - | 1,030 | - | 1,030 |
|  | Glow in the Dark Yoga | 1,500 | - | - | - | - | - | - | - | - | - | - | - | 1,500 |
|  | Father Daughter Sweetheart Ball | - | 19,000 | - | - | - | - | - | - | - | - | - | - | 19,000 |
|  | Oaked \& Smoked | - | - | - | - | - | - | 13,500 | - | - | - | - | - | 13,500 |
|  | Super Hero Party | - | 1,500 | - | - | - | - | - | - | - | - | - | - | 1,500 |
|  | Princess Teas | - | - | 1,250 | - | , | - | - | - | - | - | - | 1,250 | 2,500 |
|  |  | 2,083 | 21,083 | 3,333 | 3,883 | 5,583 | 80,583 | 107,583 | 10,183 | 1,883 | 5,608 | 6,813 | 13,908 | 262,530 |
| Net Income |  | $(1,071)$ | 1,129 | 19,599 | $(2,321)$ | $(5,571)$ | 9,429 | $(80,071)$ | 2,829 | 19,629 | 5,404 | 3,199 | $(7,896)$ | (35,710) |

HRCA Recreation Fund
Variance Analysis - Actual vs. Budget
For the Nine Months Ending September 30, 2023


Variance materiality $=\$ 25 k$ and $10 \%$

HRCA Recreation Fund

## Variance Analysis - Actual vs. Budget

## For the Nine Months Ending September 30, 2023

A - Recreation Programs exceeded budget in September due to increased revenue from Preschool (\$24), Arts \& Education classes (\$14), coached aquatics (\$7), and adult sports (\$6).
Program expenses exceed budget due to higher costs - shirts, medals, socks, steins - for Race Series (\$13K) with two races in September vs. one budgeted for, and higer costs for Youth B - Sports (\$13K) due to timing of Soccer Shots invoices.

C - Management fee revenue/expense between Rec and Admin was discontinued in 2023.
D - Transfers are made quarterly or as needed

## Variance Discussion - YTD Actual vs. Budget

Favorable variance for Facility Operations revenue YTD of \$204K is due to increased facility rentals (\$94K - tennis, golf simulator, and aquatics), increased membership revenue (\$66K), A - increased guest fees (\$25K), increased vending commissions (\$9k) and birthday party revenue (\$10K).

B - Management fee revenue/expense between Rec and Admin was discontinued in 2023.
C(1) - Interest/dividend revenue exceeded budget by $\$ 112 \mathrm{~K}$ YTD due to better treasury planning and increased interest rates.
Other revenue exceeded budget by $\$ 138 \mathrm{~K}$ YTD due to unbudgeted preschool grants (\$86K), Therapeutic Rec scholarship grant received from our 501 (c)3 for TR classes run through C(2) - HRCA (\$40K), and increased sponsorship revenue (\$11k).

Facility Operations expenses exceed budget YTD by $\$ 160 \mathrm{~K}$ due to casualty loss expenses from the tornado (\$95K), increased pool maintenance costs (\$35K), and other facility D - maintenance/supplies costs (\$30K).

E - Professional Services are favorable to budget due to lower accounting and payroll services (\$23K) and legal fees (\$13K) than expected.
F- Office Expense exceed budget YTD primarily due to higher bank/credit card fees (\$34K) and increased printing/newsletter expenses (\$18K).
G - Licenses and Permits is less than budget due to lower aquatic licensing.
H - Management fee revenue/expense between Rec and Admin was discontinued in 2023.
I - Transfers are made quarterly or as needed

## HRCA Backcountry Fund

Variance Analysis - Actual vs. Budget
For the Nine Months Ending September 30, 2023

## Revenues

Recreation programs
Facility operations
Interest and other Revenue

## Total revenues

## Expenses Salaries

Employee benefits
Facility operations
Professional services
Advertising
Office expenses
Insurance
Program
Conferences, meetings and travel
Licenses and permits
Other operating expenses
Total expenses

## Transfers

Transfers to Backcountry Fund
Transfers for Capital Equipment
Transfers for Reserves
Total transfers
Total expenses after transfers
Net revenue (expense)

| Current Month |  |  |  |  |  |  | Year To Date |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Budget |  | Variance |  |  | Actual |  | Budget |  | Variance |  |  |
|  | Actual |  |  |  | \$ | \% |  |  |  | \$ | \% |
|  | 33,123 |  | 33,600 |  | (477) | (1\%) |  | 871,306 |  |  |  | 938,800 |  | $(67,494)$ | (7\%) |
|  | 1,354 |  | 7,205 |  | $(5,851)$ | (81\%) |  | 12,191 |  | 34,848 |  | $(22,657)$ | (65\%) |
|  | 10,470 |  | 15,100 |  | $(4,630)$ | (31\%) |  | 88,512 |  | 95,100 |  | $(6,588)$ | (7\%) |
|  | 44,948 |  | 55,905 |  | $(10,957)$ | (20\%) |  | 972,009 |  | 1,068,748 |  | $(96,739)$ | (9\%) |
|  | 76,019 |  | 67,968 |  | $(8,051)$ | (12\%) |  | 812,255 |  | 775,512 |  | $(36,743)$ | (5\%) |
|  | 25,737 |  | 21,855 |  | $(3,881)$ | (18\%) |  | 242,401 |  | 215,339 |  | $(27,063)$ | (13\%) |
|  | 7,287 |  | 12,193 |  | 4,906 | 40\% |  | 72,844 |  | 91,590 |  | 18,746 | 20\% |
|  | - |  | 218 |  | 218 | 100\% |  | 2,040 |  | 2,153 |  | 113 | 5\% |
|  | - |  | - |  | - |  |  | (14) |  | - |  | 14 |  |
|  | 285 |  | 605 |  | 320 | 53\% |  | 4,303 |  | 6,595 |  | 2,292 | 35\% |
|  | 3,709 |  | 3,605 |  | (104) | (3\%) |  | 32,882 |  | 32,445 |  | (437) | (1\%) |
|  | 17,757 |  | 10,700 |  | $(7,057)$ | (66\%) |  | 192,318 |  | 173,550 |  | $(18,768)$ | (11\%) |
|  | 3,468 |  | 2,060 |  | $(1,408)$ | (68\%) |  | 17,875 |  | 25,915 |  | 8,040 | 31\% |
|  | - |  | 47 |  | 47 | 100\% |  | 1,500 |  | 420 |  | $(1,080)$ | (257\%) |
|  | - |  | - |  | - |  |  | 950 |  | - |  | $(950)$ |  |
|  | 134,261 |  | 119,251 |  | $(15,010)$ | (13\%) |  | 1,379,353 |  | 1,323,518 |  | $(55,835)$ | (4\%) |
|  | $(41,650)$ |  | $(41,650)$ |  | - | 0\% |  | $(374,850)$ |  | $(374,850)$ |  | - | 0\% |
|  | - |  | - |  | - |  |  | - |  | - |  | - |  |
|  | - |  | - |  | - |  |  | - |  | - |  | - |  |
|  | $(41,650)$ |  | $(41,650)$ |  | - | 0\% |  | $(374,850)$ |  | $(374,850)$ |  | - | 0\% |
|  | 92,611 |  | 77,601 |  | $(15,010)$ | (19\%) |  | 1,004,503 |  | 948,668 |  | $(55,835)$ | (6\%) |
| \$ | $(47,663)$ | \$ | $(21,696)$ | \$ | $(25,967)$ | 120\% | \$ | $(32,495)$ | \$ | 120,080 | \$ | $(152,575)$ | (127\%) |

Variance materiality $=\$ 10 \mathrm{k}$ and $10 \%$

Variance Discussion - MTD Actual vs. Budget
no items met scope
Variance Discussion - YTD Actual vs. Budget
A - Facility Operations revenue is underbudget due to (1) Vegetation management revenue of $\$ 15 \mathrm{~K}$ was included in budget prior to accounting correction of deferred revenue account. $\$ 76 \mathrm{~K}$ of revenue was recorded in 2022, including the amount budgeted for in 2023; and (2) lower cell tower revenue (\$7K)
B - Employee benefits exceed budget due to higher medical insurance and retirement plan contributions than anticipated.
C - Facility operations expenses are favorable to budget primarily due to lower weed management costs than expected.
D - Program expenses exceed budget primarily due to higher costs for preschool and youth camp

|  | HRCA <br> Statement of Revenues and Expenses September 30, 2023 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Current Month Actuals |  |  |  | Current Month Budget |  |  |  | Current Month Variance |  |  |  | Month to Date \% Variance |  |  |  |
|  | Admin | Rec | BC | Total | Admin | Rec | BC | Total | Admin | Rec | BC | Total | Admin | Rec | BC | Total |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Homeowner assessments and fees | 189,967 | 1,494,931 | - | 1,684,898 | 190,754 | 1,493,284 | - | 1,684,038 | (787) | 1,647 | - | 859 | 0\% | 0\% |  | 0\% |
| Homeowner fees | 26,805 | - | - | 26,805 | 75,423 | - | - | 75,423 | $(48,618)$ | - | - | $(48,618)$ | -64\% |  |  | -64\% |
| Community Improvement Services | 47,505 | - | - | 47,505 | 10,000 | - | - | 10,000 | 37,505 | - | - | 37,505 | 375\% |  |  | 375\% |
| Legal Revenue | 1,713 | - | - | 1,713 | 3,417 | - | - | 3,417 | $(1,704)$ | - | - | $(1,704)$ | -50\% |  |  | -50\% |
| Recreation programs | - | 467,257 | 33,123 | 500,380 | - | 413,638 | 33,600 | 447,238 | - | 53,619 | (477) | 53,142 |  | 13\% | -1\% | 12\% |
| Facility operations | - | 80,290 | 1,354 | 81,644 | - | 74,729 | 7,205 | 81,935 | - | 5,561 | $(5,851)$ | (290) |  | 7\% | -81\% | 0\% |
| Community Events | 25,500 | - | - | 25,500 | 21,513 | - | - | 21,513 | 3,988 | - | - | 3,988 | 19\% |  |  | 19\% |
| Management Fee | - | - | - | - | 28,145 | 13,719 | - | 41,864 | $(28,145)$ | $(13,719)$ | - | $(41,864)$ | -100\% | -100\% |  | -100\% |
| Interest and other revenue | 26,018 | 15,700 | 10,470 | 52,189 | 20,215 | 696 | 15,100 | 36,011 | 5,803 | 15,005 | $(4,630)$ | 16,178 | 29\% | 2156\% | -31\% | 45\% |
| Total revenues | 317,509 | 2,058,178 | 44,948 | 2,420,635 | 349,467 | 1,996,066 | 55,905 | 2,401,438 | $(31,958)$ | 62,111 | $(10,957)$ | 19,196 | -9\% | 3\% | -20\% | 1\% |
| Expenses |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Salaries | 109,989 | 807,212 | 76,019 | 993,220 | 126,608 | 805,963 | 67,968 | 1,000,539 | 16,619 | $(1,249)$ | $(8,051)$ | 7,319 | 13\% | 0\% | -12\% | 1\% |
| Employee benefits | 35,013 | 217,394 | 25,737 | 278,144 | 42,720 | 228,727 | 21,855 | 293,302 | 7,706 | 11,333 | $(3,881)$ | 15,158 | 18\% | 5\% | -18\% | 5\% |
| Facility operations | 3,686 | 128,005 | 7,287 | 138,978 | 657 | 108,930 | 12,193 | 121,780 | $(3,030)$ | $(19,075)$ | 4,906 | $(17,198)$ | -461\% | -18\% | 40\% | -14\% |
| Depreciation Expense | - | - | - | - | - | - | - | - | - | - | - | - |  |  |  |  |
| Professional services | 21,582 | 24,569 | - | 46,151 | 41,313 | 21,472 | 218 | 63,002 | 19,732 | $(3,097)$ | 218 | 16,852 | 48\% | -14\% | 100\% | 27\% |
| Advertising | 3,077 | 4,739 | - | 7,815 | 833 | 833 | - | 1,667 | $(2,243)$ | $(3,905)$ | - | $(6,149)$ | -269\% | -469\% |  | -369\% |
| Office expenses | 22,016 | 36,498 | 285 | 58,799 | 14,088 | 60,143 | 605 | 74,836 | $(7,928)$ | 23,646 | 320 | 16,037 | -56\% | 39\% | 53\% | 21\% |
| Insurance | 5,797 | 39,926 | 3,709 | 49,431 | 13,090 | 39,325 | 3,605 | 56,020 | 7,293 | (600) | (104) | 6,589 | 56\% | -2\% | -3\% | 12\% |
| Interest | - | - | - | - | - | - | - | - | - | - | - | - |  |  |  |  |
| IT Expenses | 19,186 | 59,408 | - | 78,595 | 15,554 | 57,758 | - | 73,312 | $(3,632)$ | $(1,651)$ | - | $(5,283)$ | -23\% | -3\% |  | -7\% |
| Occupancy | 5,798 | 123,585 | - | 129,382 | 6,122 | 125,433 | - | 131,555 | 324 | 1,848 | - | 2,172 | 5\% | 1\% |  | 2\% |
| Program | 2,546 | 103,965 | 17,757 | 124,268 | - | 75,609 | 10,700 | 86,309 | $(2,546)$ | $(28,356)$ | $(7,057)$ | $(37,959)$ |  | -38\% | -66\% | -44\% |
| Community events | 7,042 | - | - | 7,042 | 1,883 | - | - | 1,883 | $(5,159)$ | - | - | $(5,159)$ | -274\% |  |  | -274\% |
| Conferences, meetings and travel | 781 | 1,108 | 3,468 | 5,356 | 2,490 | 838 | 2,060 | 5,388 | 1,709 | (270) | $(1,408)$ | 32 | 69\% | -32\% | -68\% | 1\% |
| Licenses and permits | - | 3,438 | - | 3,438 | - | 2,712 | 47 | 2,759 | - | (726) | 47 | (679) |  | -27\% | 100\% | -25\% |
| Dues, subscriptions and memberships | 1,754 | 606 | - | 2,360 | 1,393 | 563 | - | 1,956 | (361) | (44) | - | (405) | -26\% | -8\% |  | -21\% |
| Management Fee | - | - | - | - | 13,719 | 28,145 | - | 41,864 | 13,719 | 28,145 | - | 41,864 | 100\% | 100\% |  | 100\% |
| Other operating expenses | 266 | 1,584 | - | 1,850 | 583 | 458 | - | 1,042 | 317 | $(1,125)$ | - | (808) | 54\% | -246\% |  | -78\% |
| Total expenses | 238,532 | 1,552,036 | 134,261 | 1,924,829 | 281,054 | 1,556,909 | 119,251 | 1,957,214 | 42,521 | 4,873 | $(15,010)$ | 32,384 | 15\% | 0\% | -13\% | 2\% |
| Transfers |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers to Bond Fund | - | 384,268 | - | 384,268 | - | 267,200 | - | 267,200 | - | $(117,068)$ | - | $(117,068)$ |  | -44\% |  | -44\% |
| Transfers to Backcountry Fund | - | 41,650 | $(41,650)$ | - | - | 41,650 | $(41,650)$ | - | - | - | - | - |  | 0\% | 0\% |  |
| Transfers for Capital Equipment | - | - | - | - | - | 16,500 | - | 16,500 | - | 16,500 | - | 16,500 |  | 100\% |  | 100\% |
| Transfers for Reserves | - | 3,460 | - | 3,460 | - | 64,575 | - | 64,575 | - | 61,115 | - | 61,115 |  | 95\% |  | 95\% |
| Total Transfers | - | 429,379 | $(41,650)$ | 387,729 | - | 389,925 | $(41,650)$ | 348,275 | - | $(39,454)$ | - | $(39,454)$ |  | -10\% | 0\% | -11\% |
| Total expense after transfers | 238,532 | 1,981,415 | 92,611 | 2,312,558 | 281,054 | 1,946,834 | 77,601 | 2,305,489 | 42,521 | $(34,581)$ | $(15,010)$ | $(7,070)$ | 15\% | -2\% | -19\% | 0\% |
| Net revenue (expense) | 78,976 | 76,763 | $(47,663)$ | 108,076 | 68,413 | 49,232 | $(21,696)$ | 95,950 | 10,563 | 27,531 | $(25,967)$ | 12,127 | 15\% | 56\% | 120\% | 13\% |


|  | HRCA <br> Statement of Revenues and Expenses <br> For the Nine Months Ending September 30, 2023 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | YTD Actuals |  |  |  | YTD Budget |  |  |  | YTD Variance |  |  |  | YTD \% Variance |  |  |  |
|  | Admin | Rec | BC | Total | Admin | Rec | BC | Total | Admin | Rec | BC | Total | Admin | Rec | BC | Total |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Homeowner assessments and fees | 1,722,652 | 13,461,832 | - | 15,184,483 | 1,716,789 | 13,439,556 | - | 15,156,345 | 5,863 | 22,276 |  | 28,139 | 0\% | 0\% |  | 0\% |
| Homeowner fees | 497,858 | - | - | 497,858 | 799,700 | - | - | 799,700 | $(301,842)$ | - | - | $(301,842)$ | -38\% |  |  | -38\% |
| Community Improvement Services | 234,034 | - | - | 234,034 | 97,500 | - | - | 97,500 | 136,534 | - | - | 136,534 | 140\% |  |  | 140\% |
| Legal Revenue | $(9,063)$ | - | - | $(9,063)$ | 30,750 | - | - | 30,750 | $(39,813)$ | - | - | $(39,813)$ | -129\% |  |  | -129\% |
| Recreation programs | - | 4,672,513 | 871,306 | 5,543,819 | - | 4,326,579 | 938,800 | 5,265,379 | - | 345,934 | $(67,494)$ | 278,440 |  | 8\% | -7\% | 5\% |
| Facility operations | - | 926,511 | 12,191 | 938,702 | - | 722,209 | 34,848 | 757,057 | - | 204,303 | $(22,657)$ | 181,645 |  | 28\% | -65\% | 24\% |
| Community Events | 231,485 | - | - | 231,485 | 203,783 | - | - | 203,783 | 27,702 | - | - | 27,702 | 14\% |  |  | 14\% |
| Management Fee | - | - | - | - | 253,305 | 123,473 | - | 376,778 | $(253,305)$ | $(123,473)$ | - | $(376,778)$ | -100\% | -100\% |  | -100\% |
| Interest and other revenue | 178,203 | 299,450 | 88,512 | 566,165 | 92,535 | 49,012 | 95,100 | 236,647 | 85,668 | 250,437 | $(6,588)$ | 329,518 | 93\% | 511\% | -7\% | 139\% |
| Total revenues | 2,855,168 | 19,360,306 | 972,009 | 23,187,483 | 3,194,361 | 18,660,829 | 1,068,748 | 22,923,938 | $(339,193)$ | 699,477 | $(96,739)$ | 263,545 | -11\% | 4\% | -9\% | 1\% |
| Expenses |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Salaries | 1,105,385 | 7,821,197 | 812,255 | 9,738,838 | 1,152,049 | 7,807,007 | 775,512 | 9,734,568 | 46,664 | $(14,191)$ | $(36,743)$ | $(4,270)$ | 4\% | 0\% | -5\% | 0\% |
| Employee benefits | 254,822 | 1,908,199 | 242,401 | 2,405,423 | 385,528 | 2,043,450 | 215,339 | 2,644,317 | 130,706 | 135,251 | $(27,063)$ | 238,894 | 34\% | 7\% | -13\% | 9\% |
| Facility operations | 29,968 | 1,025,280 | 72,844 | 1,128,091 | 5,925 | 865,632 | 91,590 | 963,147 | $(24,043)$ | $(159,648)$ | 18,746 | $(164,944)$ | -406\% | -18\% | 20\% | -17\% |
| Depreciation Expense | - | - | - | - | - | - | - | - | - | - | - | - |  |  |  |  |
| Professional services | 204,346 | 156,699 | 2,040 | 363,085 | 371,820 | 193,245 | 2,153 | 567,217 | 167,474 | 36,546 | 113 | 204,132 | 45\% | 19\% | 5\% | 36\% |
| Advertising | 22,732 | 46,309 | (14) | 69,027 | 7,500 | 47,500 | - | 55,000 | $(15,232)$ | 1,191 | 14 | $(14,027)$ | -203\% | 3\% |  | -26\% |
| Office expenses | 213,109 | 424,630 | 4,303 | 642,041 | 124,838 | 373,139 | 6,595 | 504,571 | $(88,271)$ | $(51,491)$ | 2,292 | $(137,470)$ | -71\% | -14\% | 35\% | -27\% |
| Insurance | 53,581 | 351,855 | 32,882 | 438,317 | 108,290 | 325,328 | 32,445 | 466,063 | 54,709 | $(26,527)$ | (437) | 27,746 | 51\% | -8\% | -1\% | 6\% |
| Interest | - | - | - | - | - | - | - | - | - |  | - |  |  |  |  |  |
| IT Expenses | 156,485 | 534,135 | - | 690,620 | 139,988 | 519,818 | - | 659,805 | $(16,498)$ | $(14,318)$ | - | $(30,815)$ | -12\% | -3\% |  | -5\% |
| Occupancy | 51,866 | 1,170,396 | - | 1,222,263 | 55,095 | 1,159,596 | - | 1,214,691 | 3,229 | $(10,801)$ | - | $(7,572)$ | 6\% | -1\% |  | -1\% |
| Program | 2,737 | 996,892 | 192,318 | 1,191,947 | - | 985,975 | 173,550 | 1,159,525 | $(2,737)$ | $(10,917)$ | $(18,768)$ | $(32,423)$ |  | -1\% | -11\% | -3\% |
| Community events | 199,367 | - | - | 199,367 | 237,850 | - | - | 237,850 | 38,483 | - | - | 38,483 | 16\% |  |  | 16\% |
| Conferences, meetings and travel | 13,201 | 7,503 | 17,875 | 38,579 | 22,410 | 7,542 | 25,915 | 55,867 | 9,209 | 39 | 8,040 | 17,288 | 41\% | 1\% | 31\% | 31\% |
| Licenses and permits | - | 31,203 | 1,500 | 32,703 | - | 59,396 | 420 | 59,816 | - | 28,193 | $(1,080)$ | 27,113 |  | 47\% | -257\% | 45\% |
| Dues, subscriptions and memberships | 9,825 | 4,077 | - | 13,903 | 12,540 | 5,063 | - | 17,602 | 2,715 | 985 | - | 3,700 | 22\% | 19\% |  | 21\% |
| Management Fee | - | - | - | - | 123,473 | 253,305 | - | 376,778 | 123,473 | 253,305 | - | 376,778 | 100\% | 100\% |  | 100\% |
| Other operating expenses | 3,250 | 2,896 | 950 | 7,096 | 5,250 | 4,125 | - | 9,375 | 2,000 | 1,229 | (950) | 2,279 | 38\% | 30\% |  | 24\% |
| Total expenses | 2,320,675 | 14,481,271 | 1,379,353 | 18,181,300 | 2,752,554 | 14,650,119 | 1,323,518 | 18,726,191 | 431,879 | 168,848 | $(55,835)$ | 544,892 | 16\% | 1\% | -4\% | 3\% |
| Transfers |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Transfers to Bond Fund | - | 2,134,862 | - | 2,134,862 | - | 2,404,800 | - | 2,404,800 | - | 269,938 | - | 269,938 |  | 11\% |  | 11\% |
| Transfers to Backcountry Fund | - | 374,850 | $(374,850)$ | - | - | 374,850 | $(374,850)$ | - | - | - | - | - |  | 0\% | 0\% |  |
| Transfers for Capital Equipment | - | 11,938 | - | 11,938 | - | 148,500 | - | 148,500 | - | 136,562 | - | 136,562 |  | 92\% |  | 92\% |
| Transfers for Reserves | - | 203,667 | - | 203,667 | - | 581,175 | - | 581,175 | - | 377,508 | - | 377,508 |  | 65\% |  | 65\% |
| Total Transfers | - | 2,725,317 | $(374,850)$ | 2,350,467 | - | 3,509,325 | $(374,850)$ | 3,134,475 | - | 784,008 | - | 784,008 |  | 22\% | 0\% | 25\% |
| Total expense after transfers | 2,320,675 | 17,206,588 | 1,004,503 | 20,531,767 | 2,752,554 | 18,159,444 | 948,668 | 21,860,666 | 431,879 | 952,856 | $(55,835)$ | 1,328,900 | 16\% | 5\% | -6\% | 6\% |
| Net revenue (expense) | 534,493 | 2,153,717 | $(32,495)$ | 2,655,716 | 441,807 | 501,385 | 120,080 | 1,063,272 | 92,686 | 1,652,333 | $(152,575)$ | $\xrightarrow{1,592,444}$ | 21\% | 330\% | -127\% | 150\% |



Financial Statements

Third Quarter 2023

|  |  |  |  |  |  |  |  |  | HRBCEF Department Income Statemen For the Quarter Ending |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{gathered} \text { Current } \\ \text { QTR } \\ \hline \end{gathered}$ | \% Rev | Current Budget | \% Rev | Variance Actual vs. Budget | $\begin{gathered} \text { Actual } \\ \text { Last Year } \end{gathered}$ | \% Rev | Variance <br> Actual vs. <br> Prior Year | \% Var | Account | Program | $\begin{gathered} \text { Current } \\ \text { YTD } \\ \hline \end{gathered}$ | \% Rev | $\begin{gathered} \text { Budget } \\ \text { YTD } \\ \hline \end{gathered}$ | \% Rev | Variance Actual vs. Budget | Last Year | \% Rev | Variance Cur YTD vs. Prior YTD | \% Var |
| Income |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1,000 | 4\% | - | 0\% | 1,000 | - | 0.0\% | 1,000 | 0\% | 4110 - Grant Revenue | General | 1,000 | 1\% | - | 0\% | 1,000 | - | 0.0\% | 1,000 | 0\% |
| - | 0\% | 5,000 | 18\% | $(5,000)$ | - | 0.0\% | - | 0\% | 4120 - Sponsorship Revenue | General |  | 0\% | 15,000 | 12\% | $(15,000)$ | 4,151 | 4.3\% | $(4,151)$ | -100\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - | 0\% | 4140 - Donation \& Fundraising Revenue | Elk Banquet | 5,350 | 5\% | - | 0\% | 5,350 |  | 0.0\% | 5,350 | 0\% |
| 23,599 | 85\% | 12,273 | 45\% | 11,326 | 9,201 | 71.7\% | 14,397 | 156\% | 4140 - Donation \& Fundraising Revenue | General | 95,049 | 89\% | 87,727 | 71\% | 7,322 | 84,864 | 88.0\% | 10,185 | 12\% |
| 904 | 3\% | - | 0\% | 904 | - | 0.0\% | 904 | 0\% | 4140 - Donation \& Fundraising Revenue | Golf Tournament | 904 | 1\% | , | 0\% | 904 | - | 0.0\% | 904 | 0\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - | 0\% | 4140 - Donation \& Fundraising Revenue | Haunted Forest | - | 0\% | - | 0\% | - | - | 0.0\% | - | 0\% |
| 2,203 | 8\% | 10,000 | 37\% | $(7,797)$ | 1,320 | 10.3\% | 883 | 67\% | 4420 - HRBCEF Events Revenue | General | 4,247 | 4\% | 20,000 | 16\% | $(15,753)$ | 5,130 | 5.3\% | (883) | -17\% |
| - | 0\% | - | 0\% | - | 2,308 | 18.0\% | $(2,308)$ | -100\% | 4420 - HRBCEF Events Revenue | Haunted Forest | - | 0\% | - | 0\% | - | 2,308 | 2.4\% | $(2,308)$ | -100\% |
| 5 | 0\% | - | 0\% | 5 | - | 0.0\% | 5 | 0\% | 4555 - Investment Interest/Divdnd Rev | General | 10 | 0\% | - | 0\% | 10 | - | 0.0\% | 10 | 0\% |
| 27,711 | 100\% | 27,273 | 100\% | 438 | 12,829 | 100.0\% | 14,882 | 116\% | Total - Income |  | 106,560 | 100\% | 122,727 | 100\% | $(16,167)$ | 96,453 | 100.0\% | 10,107 | 10\% |
| Expense |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1,129 | 4\% | 2,500 | 9\% | 1,371 | - | 0.0\% | $(1,129)$ | 0\% | 5120 - Program Supplies \& Expenses | General | 1,223 | 1\% | 7,500 | 6\% | 6,277 | - | 0.0\% | $(1,223)$ | 0\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - | 0\% | 5160 - HRBCEF Events Exp | Elk Banquet | 981 | 1\% | 500 | 0\% | (481) | 140 | 0.1\% | (841) | -601\% |
| 1,555 | 6\% | 2,000 | 7\% | 445 | 1,651 | 12.9\% | 97 | 6\% | 5160 - HRBCEF Events Exp | General | 2,754 | 3\% | 4,000 | 3\% | 1,246 | 4,961 | 5.1\% | 2,207 | 44\% |
| - | 0\% | - | 0\% | - | 171 | 1.3\% | 171 | 100\% | 5160 - HRBCEF Events Exp | Haunted Forest | - | 0\% | - | 0\% | - | 171 | 0.2\% | 171 | 100\% |
| 24 | 0\% | - | 0\% | (24) | - | 0.0\% | (24) | 0\% | 5200 - Volunteer and Committee Expense | Elk Banquet | 24 | 0\% | - | 0\% | (24) | - | 0.0\% | (24) | 0\% |
| - | 0\% | - | 0\% | - | 945 | 7.4\% | 945 | 100\% | 5275 - Pro Shop Supply Expense | General | 687 | 1\% | - | 0\% | (687) | $(7,663)$ | -7.9\% | $(8,349)$ | 109\% |
| $(4,384)$ | -16\% | 6,250 | 23\% | 10,634 | 879 | 6.8\% | 5,263 | 599\% | 5212 - Donation \& Membership Expenses | General | 7,150 | 7\% | 18,750 | 15\% | 11,600 | 16,048 | 16.6\% | 8,898 | 55\% |
| - | 0\% | 400 | 1\% | 400 | 5 | 0.0\% | 5 | 100\% | 5615 - Advertising Expense | General | 114 | 0\% | 1,200 | 1\% | 1,086 | 5 | 0.0\% | (109) | -2184\% |
| 31,641 | 114\% | 28,500 | 104\% | $(3,141)$ | 29,550 | 230.3\% | $(2,091)$ | -7\% | 5555 - Reimburse HRCA expenses | General | 76,600 | 72\% | 85,500 | 70\% | 8,900 | 58,464 | 60.6\% | $(18,137)$ | -31\% |
| - | 0\% | - | 0\% | - | 3,000 | 23.4\% | 3,000 | 100\% | 5710 - Audit \& Accounting Services | General | - | 0\% | 1,620 | 1\% | 1,620 | 4,570 | 4.7\% | 4,570 | 100\% |
| 535 | 2\% | 227 | 1\% | (307) | 179 | 1.4\% | (356) | -199\% | 5730 - Bank, Credit Card \& ACH Expense | General | 815 | 1\% | 682 | 1\% | (132) | 779 | 0.8\% | (36) | -5\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - | 0\% | 5770 - Office Supply Expense | General | - | 0\% | - | 0\% | - |  | 0.0\% |  | 0\% |
| 273 | 1\% | - | 0\% | (273) | - | 0.0\% | (273) | 0\% | 5770 - Office Supply Expense | Elk Banquet | 273 | 0\% | - | 0\% | (273) | - | 0.0\% | (273) | 0\% |
| 3 | 0\% | 13 | 0\% | 9 | 4 | 0.0\% | 1 | 30\% | 5775 - Postage Expense | General | 25 | 0\% | 38 | 0\% | 13 | 26 | 0.0\% | 1 | 4\% |
| 1,100 | 4\% | 910 | 3\% | (190) | 648 | 5.1\% | (452) | -70\% | 5800 - Liability Insurance Expense | General | 3,331 | 3\% | 2,730 | 2\% | (601) | 2,698 | 2.8\% | (632) | -23\% |
| - | 0\% | 4,250 | 16\% | 4,250 | - | 0.0\% | - | 0\% | 6020 - Grants and Donations | General | 10 | 0\% | 12,750 | 10\% | 12,740 | 618 | 0.6\% | 608 | 98\% |
| 31,875 | 115\% | 45,050 | 165\% | 13,175 | 37,031 | 288.6\% | 5,156 | 14\% | Total - Expense |  | 93,987 | 88\% | 135,270 | 110\% | 41,283 | 80,816 | 83.8\% | $(13,171)$ | -16\% |
| $(4,164)$ | -15\% | $(17,777)$ | -65\% | 13,613 | $(24,202)$ | -188.6\% | 20,038 | -83\% | Net Income |  | 12,573 | 12\% | $(12,543)$ | -10\% | 25,115 | 15,637 | 16.2\% | $(3,064)$ | -20\% |

Highlands Ranch Community Association, Inc. Parent Company : HRBCEF
HRCA Balance Sheet
9/30/2023

| Financial Row | hrbcef Amount |
| :---: | :---: |
| ASSETS |  |
| Current Assets |  |
| Bank |  |
| 601 - Wells Fargo Operating |  |
| 1042 - Wells Fargo HRBCEF Checking | \$262,371.85 |
| 1047 - Wells Fargo HRBCEF Savings | \$19,288.76 |
| Total - 601 - Wells Fargo Operating | \$281,660.61 |
| Total Bank | \$281,660.61 |
| Other Current Asset |  |
| 613 - Prepaid Expenses \& Other Assets |  |
| 1200 - Prepaid Expense | \$276.00 |
| 1205 - Prepaid Insurance | \$431.13 |
| Total - 613 - Prepaid Expenses \& Other Assets | \$707.13 |
| 614 - Other Current Assets |  |
| 1210 - Inventory | \$22,805.00 |
| Total-614-Other Current Assets | \$22,805.00 |
| Total Other Current Asset | \$23,512.13 |
| Total Current Assets | \$305,172.74 |
| Other Assets |  |
| 615 - Due From Other Funds |  |
| 1260 - Intercompany Receivable 501c3 | (\$7,929.72) |
| Total - 615 - Due From Other Funds | (\$7,929.72) |
| Total Other Assets | (\$7,929.72) |
| Total ASSETS | \$297,243.02 |
| Liabilities \& Equity |  |
| Current Liabilities |  |
| Accounts Payable |  |
| 637 - Accounts Payable |  |
| 2000 - Accounts Payable | \$1,167.46 |
| Total-637-Accounts Payable | \$1,167.46 |
| Total Accounts Payable | \$1,167.46 |
| Other Current Liability |  |
| 638 - Accrued Expenses |  |
| 2005 - Accrued Accounts Payable | (\$483.59) |
| Total - 638 - Accrued Expenses | (\$483.59) |
| 639 - Other Current Liability |  |
| 2009 - Colorado Payback | \$45.60 |
| Total-639-Other Current Liability | \$45.60 |
| Total Other Current Liability | (\$437.99) |
| Total Current Liabilities | \$729.47 |
| Equity |  |
| Retained Earnings | \$283,940.74 |

# Celebrating 20 Years! <br>  <br> Highlands ranch <br> Cultural Affairs Association 

Financial Statements

Third Quarter 2023


Highlands Ranch Community Association, Inc.
Parent Company : HRCAA

## HRCAA Balance Sheet

9/30/2023

| Financial Row | Amount |
| :---: | :---: |
| ASSETS |  |
| Current Assets |  |
| Bank |  |
| 601 - Wells Fargo Operating |  |
| 1038 - Wells Fargo HRCAA Checking | \$85,123 |
| 1039 - Wells Fargo HRCAA Savings | \$33,271 |
| Total-601-Wells Fargo Operating | \$118,395 |
| Total Bank | \$118,395 |
| Other Current Asset |  |
| 613 - Prepaid Expenses \& Other Assets |  |
| 1200 - Prepaid Expense | \$3,317 |
| 1205 - Prepaid Insurance | \$2,128 |
| Total - 613 - Prepaid Expenses \& Other Assets | \$5,445 |
| 614 - Other Current Assets |  |
| 1195 - Miscellaneous Receivable | \$256 |
| Total -614-Other Current Assets | \$256 |
| Total Other Current Asset | \$5,700 |
| Total Current Assets | \$124,095 |
| Fixed Assets |  |
| 621 - Property \& Equipment |  |
| 1398 - Sculptures | \$65,911 |
| Total -621-Property \& Equipment | \$65,911 |
| Total Fixed Assets | \$65,911 |
| Other Assets |  |
| 615 - Due From Other Funds |  |
| 1260 - Intercompany Receivable 501c3 | $(\$ 20,392)$ |
| Total-615-Due From Other Funds | $(\$ 20,392)$ |
| Total Other Assets | $(\$ 20,392)$ |
| Total ASSETS | \$169,614 |
| Liabilities \& Equity |  |
| Accounts Payable |  |
| 637 - Accounts Payable |  |
| 2000 - Accounts Payable | \$28,476 |
| Total-637-Accounts Payable | \$28,476 |
| Total Accounts Payable | \$28,476 |
| Total Current Liabilities | \$28,476 |
| Equity |  |
| 648 - Owner Equity |  |
| 3015 - YTD Net Income | \$25,619 |
| Total-648-Owner Equity | \$25,619 |
| Total - Equity | \$25,619 |
| Retained Earnings | \$264,521 |
| Net Income | (\$149,001) |
| Total Equity | \$141,138 |
| Total Liabilities \& Equity | \$169,614 |



Financial Statements

Third Quarter 2023

|  |  |  |  |  |  |  |  |  | HRCSF Department - HRCSF Income Statement For the Quarter Ending 9/30/23 |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Current | \% Rev | Current Budget | \% Rev | Variance <br> Actual vs. <br> Budget | Actual Last Year | \% Rev | Variance <br> Actual vs. <br> Prior Year | \% Var | Account | Program | $\begin{gathered} \text { Current } \\ \text { YTD } \end{gathered}$ | \% Rev | $\begin{gathered} \text { Budget } \\ \text { yTD } \end{gathered}$ | \% Rev | Variance <br> Actual vs. <br> Budget | $\begin{aligned} & \text { Last Year } \\ & \text { YTD } \end{aligned}$ | \% Rev | Variance Cur YTD vs. Prior YTD | \% Var |
|  |  |  |  |  |  |  |  |  | Income |  |  |  |  |  |  |  |  |  |  |
| - | 0\% | 501 | 100\% | (501) | - | 0.0\% | - |  | 4120 - Sponsorship Revenue | HRCSF Scholarship Program | 3,000 | 4\% | 1,503 | 3\% | 1,497 | - | 0.0\% | 3,000 | 0\% |
| - | 0\% | - | 0\% | - | 50,000 | 100.0\% | $(50,000)$ | -100\% | 4140 - Donation \& Fundraising Revenue | Beer Festival | 50,000 | 67\% | 50,000 | 97\% | - | 50,146 | 64.4\% | (146) | 0\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - |  | 4140- Donation \& Fundraising Revenue | General | 680 | 1\% | - | 0\% | 680 | 27,660 | 35.5\% | $(26,981)$ | -98\% |
| 904 | 99\% | - | 0\% | 904 | - | 0.0\% | 904 |  | 4140- Donation \& Fundraising Revenue | Golf Tournament | 904 | 1\% | - | 0\% | 904 | - | 0.0\% | 904 | 0\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - |  | 4140- Donation \& Fundraising Revenue | HRCSF Scholarship Program | 1,500 | 2\% | - | 0\% | 1,500 | - | 0.0\% | 1,500 | 0\% |
| - | 0\% | - | 0\% | - | - | 0.0\% | - |  | 4140- Donation \& Fundraising Revenue | Therapeutic Recreation | 17,976 | 24\% |  | 0\% | 17,976 | - | 0.0\% | 17,976 | 0\% |
| 5 | 1\% | - | 0\% | 5 | 0 | 0.0\% | 5 | 1135\% | 4555-Investment Interest/Divdnd Rev | General | 17 | 0\% | - | 0\% | 17 | 1 | 0.0\% | 16 | 1347\% |
| 909 | 100\% | 501 | 100\% | 408 | 50,000 | 100.0\% | $(49,091)$ | -98\% | Total - Income |  | 74,076 | 100\% | 51,503 | 100\% | 22,573 | 77,807 | 100.0\% | $(3,731)$ | -5\% |
|  |  |  |  |  |  |  |  |  | Expense |  |  |  |  |  |  |  |  |  |  |
| - | 0\% | - | 0\% | - | (9,415) | -18.8\% | (9,415) | 100\% | 5120 - Program Supplies \& Expenses | Therapeutic Recreation | (500) | -1\% | - | 0\% | 500 | - | 0.0\% | 500 | 0\% |
| - | 0\% | 126 | 25\% | 126 | 9,415 | 18.8\% | 9,415 | 100\% | 5155 - HRCSF Events Exp | Therapeutic Recreation | 11,132 | 15\% | 374 | 1\% | $(10,758)$ | 9,415 | 12.1\% | $(1,717)$ | -18\% |
| 50,000 | 5500\% | 50,000 | 9980\% | - | 12,500 | 25.0\% | $(37,500)$ | -300\% | 5165 - Scholarship Award Expense | HRCSF Scholarship Program | 50,000 | 67\% | 50,000 | 97\% | S | 50,000 | 64.3\% |  | 0\% |
| - | 0\% | 51 | 10\% | 51 | - | 0.0\% | - |  | 5200 - Volunteer and Committee Expense | General | - | 0\% | 153 | 0\% | 153 |  | 0.0\% | - | 0\% |
| - | 0\% | - | 0\% |  | - | 0.0\% | - |  | 5305 - Therapeutic Recreation Scholarship Expense | Therapeutic Recreation | 40,008 | 54\% | - | 0\% | $(40,088)$ | - | 0.0\% | $(40,008)$ | 0\% |
| 527 | 58\% | 375 | 75\% | (152) | 285 | 0.6\% | (242) | -85\% | 5555 - Reimburse HRCA expenses | General | 1,504 | 2\% | 1,125 | 2\% | (379) | 1,087 | 1.4\% | (416) | -38\% |
| - | 0\% | 75 | 15\% | 75 | - | 0.0\% | - |  | 5615 - Advertising Expense | General | - | 0\% | 225 | 0\% | 225 | - | 0.0\% | - | 0\% |
| - | 0\% | 309 | 62\% | 309 | - | 0.0\% | - |  | 5710-Audit \& Accounting Services | General | - | 0\% | 927 | 2\% | 927 | 1,200 | 1.5\% | 1,200 | 100\% |
| - | 0\% |  | 0\% |  | - | 0.0\% | - |  | 5730-Bank, Credit Card \& ACH Expense | General | 30 | 0\% |  | 0\% | (30) | - | 0.0\% | (30) | 0\% |
| - | 0\% | 12 | 2\% | 12 | - | 0.0\% | - |  | 5770 - Office Supply Expense | General |  | 0\% | 36 | 0\% | 36 | - | 0.0\% |  | 0\% |
| 15 | 2\% | - | 0\% | (15) | - | 0.0\% | (15) |  | 5775 - Postage Expense | General | 15 | 0\% | - | 0\% | (15) | - | 0.0\% | (15) | 0\% |
| 261 | 29\% | 189 | 38\% | (72) | 170 | 0.3\% | (91) | -54\% | 5800 - Liability Insurance Expense | General | 790 | 1\% | 567 | 1\% | (223) | 498 | 0.6\% | (293) | -59\% |
| 50,803 | 5588\% | 51,137 | 10207\% | 334 | 12,955 | 25.9\% | $(37,848)$ | -292\% | Total - Expense |  | 102,978 | 139\% | 53,407 | 104\% | $(49,571)$ | 62,200 | 79.9\% | $(40,778)$ | -66\% |
| $(49,894)$ | -5488\% | $(50,636)$ | -10107\% | 742 | 62,956 | 125.9\% | $(86,939)$ | -138\% | Net Income |  | $(28,902)$ | -39\% | $(1,904)$ | -4\% | $(26,998)$ | 15,607 | 20.1\% | $(44,509)$ | -285\% |

Highlands Ranch Community Association, Inc.

## Parent Company : HRCSF

HRCSF Balance Sheet
9/30/2023

| Financial Row | Amount |
| :---: | :---: |
| ASSETS |  |
| Current Assets |  |
| Bank |  |
| 601 - Wells Fargo Operating |  |
| 1040 - Wells Fargo HRCSF Checking | \$103,707.56 |
| 1041 - Wells Fargo HRCSF Savings | \$20,760.74 |
| 1043 - Wells Fargo HRCSF TR Checking | \$2,180.15 |
| 1046 - Wells Fargo HRCSF TR Savings | \$0.00 |
| Total-601-Wells Fargo Operating | \$126,648.45 |
| Total Bank | \$126,648.45 |
| Other Current Asset |  |
| 613 - Prepaid Expenses \& Other Assets |  |
| 1200 - Prepaid Expense | \$0.01 |
| 1205 - Prepaid Insurance | \$58.44 |
| Total - 613 - Prepaid Expenses \& Other Assets | \$58.45 |
| Total Other Current Asset | \$58.45 |
| Total Current Assets | \$126,706.90 |
| Other Assets |  |
| 615 - Due From Other Funds |  |
| 1260 - Intercompany Receivable 501c3 | \$416.96 |
| Total -615-Due From Other Funds | \$416.96 |
| Total Other Assets | \$416.96 |
| Total ASSETS | \$127,123.86 |
| Liabilities \& Equity |  |
| Current Liabilities |  |
| Other Current Liability |  |
| 645 - Due to Other Funds |  |
| 2260 - Intercompany Payable 501c3 | \$0.00 |
| Total -645-Due to Other Funds | \$0.00 |
| Total Other Current Liability | \$0.00 |
| Total Current Liabilities | \$0.00 |
| Equity |  |
| Retained Earnings | \$156,025.69 |
| Net Income | (\$28,901.83) |
| Total Equity | \$127,123.86 |
| Total Liabilities \& Equity | \$127,123.86 |


[^0]:    Disclaimer - This packet is provided for informational purposes only and is subject to change. Other matters may be considered as deemed appropriate. Some documents or information may have been unavailable when this agenda was prepared. For additional information, contact: theresa.hill@hrcaonline.org. The Board Working Session, Delegate Meeting, Board of Directors Meeting, and all other HRCA Committee Meetings are open to our members.

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