



---

**Agenda item:** Call to Order **Presenter:** Brock Norris

**Conclusions:**

The meeting was called to order at 7:15 p.m.

---

**Agenda item:** Establishment of Quorum/Roll Call **Presenter:** Brock Norris

**Conclusions:**

A quorum was established. Directors Brock Norris, Melissa Park, Dan DeBacco, and Monica Wasden were present.

---

**Agenda item:** Proof of Notice of Meeting **Presenter:** Monica Wasden

**Conclusions:**

Board Member confirmed the Proof of Notice of Meeting.

---

**Agenda item:** Consent Agenda **Presenter:** Brock Norris

**Action Items:**

- Approval of Board Meeting Minutes of Action from August 2022
- Approval of Finance Committee Minutes from August 2022
- Approval of Architectural Review Committee Minutes from August 2022
- Approval of Bylaw Committee Minutes from August 2022
- Approval of Board Meeting Minutes of Action from September 2022
- Approval of Finance Committee Minutes from September 2022
- Approval of Architectural Review Committee Minutes from September 2022
- Approval of Bylaw Committee Minutes from September 2022
- Approval of 2023 Board Meeting Calendar
- Approval of 2023 Election Schedule
- Approval of 2023 Facility Closure Dates
- Approval of 2023 Holiday Schedule
- Approval of 2023 Speaker Schedule

**Conclusions:**

A motion was made by Melissa Park and seconded by Dan DeBacco to approve the Consent Agenda. Motion carried.

---

**Agenda item:** Member Forum **Presenter:**

**Conclusions:**

No members presented.



---

**Agenda item:** Director Comments **Presenter:** Board of Directors

**Discussions:**

Multiple Board Members shared thanked the staff for getting the budget approved and thanked the Delegate body for approving the budget.

---

**Agenda item:** Committee Reports **Presenter:** N/A

**Discussions:**

- a. Delegate Meeting  
No comments made
- b. Finance Committee Meeting | Review of the September 2022 Financials  
Brice Kahler provided a review of the September 2022 Financial Statements that were presented to the Finance Committee on October 17, 2022.

**Conclusions:**

A motion was made by Dan DeBacco and seconded by Melissa Park to approve the September 2022 Financial Statements. Motion carried.

A motion was made by Monica Wasden and seconded by Melissa Park to amend the agenda to add the approval of the 2023 Budget to the agenda. Motion carried.

A motion was made by Dan DeBacco and seconded by Melissa Park to approve the 2023 budget as presented and approved the Delegate Body. Motion carried.

---

**Agenda item:** General Manager Report **Presenter:** Mike Bailey

**Conclusions:**

Mike Bailey gave an update on human resource department progress in updating employee policies and procedures along with the employee handbook. Mike Bailey discussed the improvements being looked at for Southridge Auditorium regarding sound quality and projectors and screens for presentations. Mike also thanked the Community Relations department for the recent events that have occurred and in securing another year of SCFD grant money for the Highland Ranch Cultural Affairs Association.

---

**Agenda item:** Continued Business **Presenter:**

**Conclusions:**

No new resolutions.

---

**Agenda item:** New Business **Presenter:** Board of Directors

**Discussion:**

No Board Member Discussion

---

**Agenda item:** Delegate Forum

**Presenter:**

**Discussion:**

District Delegate # 213 | Karen Burch. Karen hopes that in the future we give the Senior Club more advanced notice on cancelling the senior clubs luncheon. It had to be cancelled this year so that the voting could be set up in the auditorium.

---

**Agenda item:** Adjournment

**Presenter:**

**Conclusions:**

The Meeting of the Delegates was adjourned at 7:30 p.m.

Respectfully submitted,



---

*Monica Wasden, Secretary*