

# **Highlands Ranch Community Association**

**Financial Statements** 

February 28, 2023

# HRCA Financial Statements February 28, 2023 Table of Contents

Item	Page Number
Income Statement - All Funds	3
Balance Sheet - All Funds	4
Statement of Cash Flows - All Funds	6
Variance Analysis Administrative	7
Variance Analysis Recreation	9
Variance Analysis Backcountry	11
Income Statement - Month	12
Income Statement - Year	13

# Highlands Ranch Community Association, Inc. Statement of Revenues and Expenses for All Funds For the Two Months Ending February 28, 2023

	ADMINISTRATIVE			RECRE	ATION	BACKC	DUNTRY	DEBT SERVICE		
	OPERATING	RESERVE	OSCA	OPERATING	RESERVE	OPERATING	RESERVE	& PLANT	ELIMINATIONS	TOTAL
Revenues										
Homeowner assessments	\$ 378,275	\$ - 9	\$ -	\$ 2,989,183	\$ -	\$ -	\$ -	\$ -	\$ - \$	3,367,458
Homeowner fees	101,729	· -	-	-	· -	· -	-	-	-	101,729
Community improvement services	37,670	_	-	-	-	-	-	-	-	37,670
Legal Revenue	(421)	-	-	-	-	-	-	-	-	(421)
Recreation programs	`- '	-	-	946,309	-	24,415	-	-	-	970,724
Facility operations	-	-	-	221,178	-	2,709	-	-	(11,000)	212,887
Community events	21,767	-	-	-	-	-	-	-	-	21,767
Advertising	-	-	-	-	-	-	-	-	-	-
Management Fee Revenue	-	-	-	-	-	-	-	-	-	-
Interest and other Revenue	21,159	(1,454)	32,263	21,242	34,686	18,714	230	24,823	(818)	150,845
Total revenues	560,179	(1,454)	32,263	4,177,912	34,686	45,838	230	24,823	(11,818)	4,862,659
Expenses										
Salaries	233,325	_	_	1,542,862	_	118,803	_	_	_	1,894,990
Employee benefits	70,193	_	_	430,280	_	49,729	_	_	_	550,202
Facility operations	3,374	_	_	133,548	27,079	7,719	_	_	_	171.720
Depreciation Expense	-	11,365	_	-	-		21,303	449,883	_	482,551
Professional services	48,299	-	_	35,866	_	40		-	_	84,205
Advertising	8,810	_	_	1,602	_	(64)	_	_	_	10,348
Office expenses	48,057	_	_	121,578	490	706	_	_	_	170,831
Insurance	12,454	_	_	81,098	-	7,695	_	_	_	101.247
Interest	-,,	_	_	-	818	-	_	59,401	(818)	59,401
Information Technology Expenses	41.284	_	_	117,794	_	_	_	-	-	159,078
Occupancy	12,204	_	_	306,094	_	_	_	_	(11,000)	307,298
Program	-,	_	_	133,538	_	29,340	_	_	-	162,878
Community events	23,656	_	_	-	_	,	_	_	_	23,656
Conferences, meetings and travel	2,608	_	_	1.775	_	1,625	_	_	_	6,008
Licenses and permits	_,	_	_	6,876	_	-	_	_	_	6,876
Dues, subscriptions and memberships	1,666	_	_	280	_	_	_	_	-	1,946
Management Fee Expense	-	_	_	-	_	_	_	_	-	-
Other operating expenses	224	_	_	6,869	_	_	_	_	-	7,093
Total expenses	506,154	11,365	-	2,920,060	28,387	215,593	21,303	509,284	(11,818)	4,200,328
(Gains) / Losses	-	-	-	-	-	-	-	10,465	-	10,465
Excess (deficiency) of revenues over expenses	54,025	(12,819)	32,263	1,257,852	6,299	(169,755)	(21,073)	(494,926)	-	651,866
Transfers to Bond Fund	_	_	_	(357,937)	_	_	_	357,937	_	_
Transfers to Bond Fund Transfers to Backcountry Fund	-	_	_	(557,557)	-	-	_	-	_	_
Transfers for Capital Equipment	_	_	_	(11,938)	_	_	_	11,938	_	_
Transfers for Reserves	_	_	(15,819)		(207,550)	13,819	2,000	211,975	_	_
Total transfers	-	-	(15,819)		(207,550)	13,819	2,000	581,850	-	-
Net revenues (expenses)	\$ 54,025	\$ (12,819)	\$ 16,444	\$ 883,552	\$ (201,251)	\$ (155,936)	\$ (19,073)	\$ 86,924	\$ - \$	651.866

# Highlands Ranch Community Association, Inc. Balance Sheet for All Funds As of February 28, 2023

	ADMINIS	TRATIVE		RECRI	EATION	BACKC	OUNTRY	DEBT SERVICE		
	OPERATING	RESERVE	OSCA	OPERATING	RESERVE	OPERATING	RESERVE	& PLANT	ELIMINATIONS	TOTAL
ASSETS										
Current Assets										
Cash & Equivalents										
1000 - Wells Fargo Invest Sweep	\$ 3,432,724	\$ -	\$ -	\$ 5,271,058	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,703,782
1002 - Wells Fargo Payroll Checking	100,079	· -	-	-	-	-	-	· ·		100,079
1003 - Wells Fargo Rec Operating Checking		-	_	(27,198)	-	_	-	_		(27,198
1004 - Wells Fargo BC Operating Checking	_	-	_		-	113,931	-	_		113,931
1005 - Wells Fargo Admin Operating Checking	(46,122)	-	_	-	_	-	_	-		(46,122)
Wells Fargo Checking, Payroll and Sweep	3,486,681	-	-	5,243,860	-	113,931	-	-		8,844,472
1010 - Front Range Bank MM	-,,	-	_	247.605	_	-	_	-		247,605
Other Investment Accounts	_	_	_	247,605	-	_	_	-		247,605
1017 - WF Bond Fund Suppl. Reserve Trustee	_	_	_	,	_	_	_	1.738.120		1.738.120
1020 - Wells Fargo Bond Fund Prepayments	_	_	_	_	_	_	_	358,655		358,655
1021 - Wells Fargo Bond Fund Trustee	_	_	_	_	_	_	_	2,025,648		2,025,648
Wells Fargo Bond Fund Accounts	_	_	_	_	_	_	_	4,122,423		4,122,423
1022 - Morgan Stanley Capital Project Fund								-,122,720		-,122,420
1023 - Morgan Stanley Capital Project CD	=	=	=	-	2,523,141	=	<del>-</del>	<del>-</del>		2,523,141
1024 - Morgan Stanley OSCA	-	-	29,070	-	2,323,141	-	-	-		2,523,141
1025 - Morgan Stanley OSCA	-	-	4,986,000	-	-	-	-	-		4,986,000
	-	-	4,986,000	-	(40.527)	-	-	-		
1026 - Morgan Stanley Rec Reserve MM	-	-	-	-	(18,537)	-	-	-		(18,537)
1027 - Morgan Stanley Rec Reserve CD	-	-		-	2,462,169	-	-	-		2,462,169
Morgan Stanley	-		5,015,070	-	4,966,773	-	-	-		9,981,843
1028 - RBC Wealth Mgmt Admin Reserve MM	-	149,052	-	-	-	-	-	-		149,052
1029 - RBC Wealth Mgmt Admin Reserve CD	-	701,315	-	-	-	-	-	-		701,315
1030 - RBC Wealth Mgmt BC Operating MM	-	-	-	-	-	7,760	323	-		8,083
1031 - RBC Wealth Mgmt BC Operating CD	-	-	-	-	-	37,867	(414)	-		37,453
1032 - RBC Wealth Mgmt BC Reserve CD	-	-	-	-	-	-	40,401	-		40,401
1033 - RBC Wealth Mgmt BC Reserve	-	-	-	-	-	-	163,395	-		163,395
1036 - RBC Wealth Mgmt Spec Proj Fund MM	13,543	-	-	-	-	-	-	-		13,543
1037 - RBC Wealth Mgmt Spec Proj Fund CD		-	_	_	-	_	-	_		
RBC Wealth Management	13,543	850,367	-	-	-	45,627	203,705	-		1,113,242
1044 - Cash Drawer Cash on Hand	-	-	_	2,875	_	,		_		2,875
1045 - Program Cash on Hand	200	_	_	_,	_	_	_	_		200
1048 - Deposit Cash Clearing	(581)	_	_	_	_	_	_	_		(581)
Cash on Hand	(381)	_	_	2.875	-	-	_	-		2,494
Total Cash & Equivalents	3,499,843	850.367	5,015,070	5,494,340	4,966,773	159,558	203.705	4,122,423		24,312,079
Accounts Receivable	3,433,043	030,307	3,013,070	3,737,370	4,300,773	155,550	203,703	7,122,723		24,512,075
1100 - AR-Assessments & Legal	57,726			461,320						519,046
1105 - AR-Assessments & Legal		-	-		-	-	-			
	(19,434)	-	-	(55,387)	-	-	-	-		(74,821)
1180 - AR- Covenants & Legal	504,794	-	-	-	-	-	-	-		504,794
1191 - Accrued Interest Receivable		-	-				-	12,441		12,441
1195 - Miscellaneous Receivable	1,598	-	-	7,492	4,720	(1,450)	(79)	-		12,281
1196 - Misc Rec – PM Shared Credit			-	15,493						15,493
Total Accounts Receivable	544,684	-	-	428,918	4,720	(1,450)	(79)	12,441		989,234
Other Current Asset										
1200 - Prepaid Expense	40,571	-	-	184,101	-	7,000	-	-		231,672
1205 - Prepaid Insurance	25,299	-	-	151,167	-	13,713	-	-		190,179
1210 - Inventory	-	-	-	57,779	-	-	-	-		57,779
1225 - Undeposited Funds	16,533				<u>-</u>					16,533
Total Other Current Asset	82,403		-	393,047	-	20,713	-	-		496,163
Total Current Assets	4,126,930	850,367	5,015,070	6,316,305	4,971,493	178,821	203,626	4,134,864	-	25,797,476
Fixed Assets						•				
Fixed Assets - Cost	_	613,946	_	_	_	_	1,366,322	77,264,835		79,245,103
Fixed Assets - Accumulated Depreciation	_	(378,497)	_	_	_	_	(895,475)		١	(45,752,510
Total Fixed Assets		235,449	_			_	470,847	32,786,297		33,492,593
Other Assets		200,770					710,071	02,100,201		00,402,000
1110 - PM Cash Clearing				_		_				
3	2 440 540	-	-		- 		-	-	(7.7EE 005)	-
1250 - Interfund Receivable	3,410,516	-	450.000	3,738,500	587,981	18,638	-	-	(7,755,635)	-
1255 - Loan from OSCA Loan Receivable	-	-	150,000	-	-	-	-	-	(150,000)	40.000
1260 - Intercompany Receivable 501c3	6,798	-	-	1,985	-	8,055	-	-	-	16,838
1600 - Bond Issuance Costs		-	-	<u> </u>	-	-	-	26,085		26,085
Total Other Assets	3,417,314	-	150,000		587,981	26,693	-	26,085	(7,905,635)	42,923
Total ASSETS	\$ 7,544,244	\$ 1,085,816	\$ 5,165,070	\$ 10,056,790	\$ 5,559,474	\$ 205,514	\$ 674,473	\$ 36,947,246	s (7 905 635)	\$ 59,332,992

# Highlands Ranch Community Association, Inc. Balance Sheet for All Funds As of January 31, 2023

	ADMINISTRATIVE			RECREA	TION	BACKCO	UNTRY	DEBT SERVICE			
	OPERATING	RESERVE	OSCA	OPERATING	RESERVE	OPERATING	RESERVE	& PLANT	ELIMINATIONS	TOTAL	
LIABILITIES & EQUITY											
Current Liabilities											
Accounts Payable											
2000 - Accounts Payable	18,690	_	_	290,487	38,511	1.163	_	_	_	348.851	
2010 - Wells Fargo CC Clearing	-	_	_	(7,494)	-	6,521	_	_	_	(973)	
2015 - Accrued Bond Interest Payable	_	_	_	-	_	-	_	89,101	_	89,101	
2025 - Preschool Scrips Pass Through	_	_	_	_	_	_	_	-	_	-	
Total Accounts Payable	18,690			282,993	38,511	7,684		89,101		436,979	
Other Current Liability	.0,000	_	_	-02,000	-	.,	_	-	_	.00,0.0	
2005 - Accrued Accounts Payable	38,060	_	_	281,993	_	41,600	_	_	_	361,653	
2006 - Accrued AP - PM Shared Credit	-	_	_	1,421	_	,	_	_	_	1,421	
2009 - Colorado Payback	5,916	_	_	11,294	_	3,658	_		_	20,868	
2020 - Sales Taxes Payable - State	-	_	_	,20	_	-	_		_	20,000	
2045 - Accrued Payroll & Vacation Expense	153,041	_	_	206,392	_	24,245	_		_	383,678	
2050 - AFLAC Pre-Tax	2,523	_	_	(2,165)	_	2-1,2-10	_	_	_	358	
2055 - Cafeteria Plan EE Contribution	314	_	_	1.314	_	_	_	_	_	1.628	
2060 - Health Savings Acct EE Cont	1,360	_	_	1,848	_	_	_	_	_	3.208	
2100 - Unearned Assessments	74,579	_	_	892,042	_	_	_	_	_	966,621	
2101 - Deferred Assessments	271,918	_	_	1,493,681	_	_	_	_	_	1,765,599	
2102 - Unearned CIS Fines & Fees	463,554	_	_	-	_	_	_	_	_	463,554	
2105 - Unearned Program & Facilities Revenue	11,465	_	_	1,741,202	_	_	_	_	_	1,752,667	
2110 - Unearned Other Revenue	- 11,400	_	_	14,402	_	13,545	_	_	_	27,947	
2250 - Interfund Payable	3,656,974	44,342	_	3,956,491	7,016	90,812	_	_	(7,755,635)	21,041	
2260 - Intercompany Payable 501c3	19.686		-	10.110	7,010	50,012	_	_	(1,100,000)	29,796	
Total Other Current Liability	4,699,390	44,342	-	8,610,025	7.016	173,860			(7,755,635)	5,778,998	
Total Current Liabilities	4,718,080	44,342	-	8,893,018	45,527	181,544		89,101	(7,755,635)	6,215,977	
Long Term Liabilities	4,7 10,000	44,542	<u> </u>	0,093,010	45,521	101,344	<u> </u>	09,101	(1,133,033)	0,213,311	
2255 - Loan from OSCA Loan Payable					150,000				(150,000)		
	-	-	-	-	150,000	-	-	-		-	
2600 - Bonds Payable - 1999 Series	-	-	-	-	-	-	-		-		
2610 - Bonds Payable - 2004 Series		-	-	-	450,000	-	-	5,990,000	(450,000)	5,990,000	
Total Long Term Liabilities	-	-	-	-	150,000	-	-	5,990,000	(150,000)	5,990,000	
Equity	00.050	000 000	4 007 500		0.000 507		457 770			4.070.000	
Restricted Fund Balance	38,659	309,868	1,237,500	-	2,926,527	-	157,779	- 00 704 004	-	4,670,333	
Retained Earnings	2,733,480	744,425	3,911,126	280,220	2,638,671	179,906	535,767	30,781,221	-	41,804,816	
Net Income	54,025	(12,819)	16,444	883,552	(201,251)	(155,936)	(19,073)	86,924	•	651,866	
Total Equity (Fund Balance)	2,826,164	1,041,474	5,165,070	1,163,772	5,363,947	23,970	674,473	30,868,145	- (= 00= 00=)	47,127,015	
Total LIABILITIES & EQUITY	\$ 7,544,244	\$ 1,085,816 \$	5,165,070	10,056,790	5,559,474	\$ 205,514	\$ 674,473	\$ 36,947,246	\$ (7,905,635)	\$ 59,332,992	

# Highlands Ranch Community Association Statement of Cash Flows for All Funds For the Two Months Ending February 28, 2023

	ADMINIS	TRATIVE		RECRE	ATION	BACKCO	UNTRY	DEBT SERVICE	
	OPERATING	RESERVE	OSCA	OPERATING	RESERVE	OPERATING	RESERVE	& PLANT	TOTAL
Cash flows from operating activities									
Excess (deficiency) of revenues over expenses	\$ 54,025	\$ (12,819) \$	16,444	\$ 883,552	\$ (201,251)	\$ (155,936)	\$ (19,073)	\$ 86,924	\$ 651,866
Adjustment to reconcile excess (deficiency) of revenues									
over expenses to net cash from (used for) operating									
activities									
Depreciation expense	-	11,365	-	-	-	-	21,303	449,883	482,551
(Gain) loss on asset disposal	-	-	-	-	-	-	-	10,465	10,465
Interest expense attributable to amortization of									-
bond issuance costs	-	-	-	-	-	-	-	-	-
Bad debt expense	-	-	-	-	-	-	-	-	-
Lease costs on right of use asset	-	-	-	-	-	-	-	-	-
Accretion of lease liability	-	-	-	-	-	-	-	-	-
(Increase) decrease in operating assets									-
Assessments receivable, net	(28,128)	-	-	(239,772)	-	-	-	-	(267,900)
Accounts receivable, other	107,860	-	-	(9,483)	-	2,582	-	(5,632)	95,327
Prepaid expenses and other assets	(34,476)	-	-	(89,961)	-	(1,911)	-	-	(126,348)
Increase (decrease) in operating liabilities									-
Accounts payable and accrued expenses	(356,322)	-	-	211,181	(2,021)	(10,446)	1	59,401	(98,206)
Accrued payroll and related items	-	-	-	-	-	-	-	-	-
Assessments paid in advance	276,934	-	-	1,497,414	-	-	-	-	1,774,348
Deferred revenue	(206,180)	-	-	(557,977)	-	4,195	-	-	(759,962)
Lease liability	-	-	-	-	-	-	-	-	-
Net cash from (used for) operating activities	(186,287)	(1,454)	16,444	1,694,954	(203,272)	(161,516)	2,231	601,042	1,762,142
Cash flows from investing activities									
Net (purchases) sales of investments	_	_	_	_	_	_	_	_	_
Purchases of property and equipment	_	(44,342)	_	_	_	_	(2,000)	(223,911)	(270,253)
Net cash from (used for) investing activities	-	(44,342)	-	-	-	-	(2,000)	(223,911)	(270,253)
·		, ,					, , ,	, ,	, , , , ,
Cash flows from financing activities									
Payment of accounts payable for property and equipment	-	-	-	-	-	-	-	-	-
Bond principal payments	-	-	-	-	-	-	-	-	-
Net borrowing and transfers among funds	(1,615,358)	44,343	44,000	1,606,492	(81,723)	2,249	-	(3)	<u> </u>
Net cash from (used for) financing activities	(1,615,358)	44,343	44,000	1,606,492	(81,723)	2,249	•	(3)	-
Net change in cash, cash equivalents, and restricted cash	(1,801,645)	(1,453)	60,444	3,301,446	(284,995)	(159,267)	231	377,128	1,491,889
Cash, cash equivalents, and restricted cash, beginning of year	5,301,488	851,820	4,954,626	2,192,894	5,251,768	318,825	203,474	3,745,295	22,820,190
Cash, cash equivalents, and restricted cash, beginning or year	\$ 3,499,843				\$ 4,966,773				\$ 24,312,079
odon, odon oquivalento, and restricted odon, end of year	Ψ 0,433,043	Ψ 000,007 ψ	3,013,070	Ψ 0,434,340	Ψ -,300,773	Ψ 100,000	Ψ 200,700 (	7,122,723	Ψ 27,012,013

# HRCA Administrative Fund Variance Analysis - Actual vs. Budget For the Month Ending February 28, 2023

		Current Month						Year To Date					
				Variance							Variance		_
	Actual	Budget		\$	%		Actual	Budg	et		\$	%	_
Revenues													
Homeowner assessments	\$ 156,32	1 \$ 190,7	54 \$	(34,433)	(18%)	Α	\$ 378,275	\$ 38	1,509	\$	(3,234)	(1%)	
Homeowner fees	78,86	6 106,1	23	(27,258)	(26%)	В	101,729	17	3,547		(71,817)	(41%)	Α
Community improvement services	7,93	4 7,5	00	434	6%		37,670	1	5,000		22,670	151%	В
Legal Revenue	1,08	3,4	17	(2,333)	(68%)		(421)		6,833		(7,254)	(106%)	
Facility operations	-	-		- 1			-		-		-		
Community events	21,76	7 22,2	13	(445)	(2%)		21,767	2	3,225		(1,458)	(6%)	
Advertising	-	-		-			-		-		- 1		
Management Fee Revenue	-	28,1	45	(28,145)	(100%)	С	-	5	6,290		(56,290)	(100%)	C
Interest and other Revenue	6,30	0 6,2	15	85	1%		21,159	3	0,030		(8,871)	(30%)	
Total revenues	272,27	2 364,3	67	(92,095)	(25%)		560,180	68	6,434		(126,254)	(18%)	
Expenses													
Salaries	118,46	4 118,2	23	(240)	0%		233,325	24	9,024		15,699	6%	
Employee benefits	35,14	4 41,8	99	6,755	16%		70,193	8	4,999		14,806	17%	D
Facility operations	1,62	4 6	57	(967)	(147%)		3,374		1,318		(2,056)	(156%)	
Professional services	23,36	3 41,3	13	17,950	43%	D	48,299	8	2,627		34,328	42%	Ε
Advertising	5,65	8 8	33	(4,825)	(579%)		8,810		1,667		(7,144)	(429%)	
Office expenses	25,43	9 13,6	08	(11,832)	(87%)	E	48,057	2	5,945		(22,112)	(85%)	F
Insurance	6,47			5,423	46%		12,454		3,800		11,346	48%	G
Information Technology Expenses	20,29	2 15,5	54	(4,738)	(30%)		41,284		1,108		(10,176)	(33%)	н
Occupancy	6,06			61	1%		12,204		2,243		40	0%	
Community events	18,11	2 21,0	83	2,971	14%		23,656	2	3,167		(489)	(2%)	
Conferences, meetings and travel	61	7 2,4	90	1,873	75%		2,608		4,980		2,372	48%	
Dues, subscriptions and memberships	61	8 1,3	93	775	56%		1,666		2,787		1,121	40%	
Management Fee Expense	-	13,7	19	13,719	100%	F	-	2	7,438		27,438	100%	- 1
Other operating expenses	13	2 5	83	451	77%		224		1,167		942	81%	
Total expenses	262,00	1 289,3	78	27,377	9%		506,153	57	2,269		66,116	12%	
Transfers													
Transfers for Capital Equipment	_	_		_			_		_		_		
Transfers for Reserves	_	_					-		-				
Total transfers				-			 						
Total expenses after transfers	262,00		78	27,377	9%		 506,153	57	2,269		66,116	12%	
Net revenue (expense)	\$ 10,27			(64,718)	(86%)		\$ 		4,165	\$	(60,137)	(53%)	

Variance materiality = \$10k and 10%

# HRCA Administrative Fund Variance Analysis - Actual vs. Budget (AvB) For the Month Ending February 28, 2023

#### Variance Discussion - MTD Actual vs. Budget

- A Adjustment made in February to correct for annual assessments recorded in January. YTD revenue is at budget.
- B Homeowner fee revenue is less than budget due to fewer status letter fees (\$11K), legal fees (\$17K), and resales (\$11K) than expected. Late fees exceeded budget by \$12K.
- C Management fee revenue/expense between Rec and Admin was discontinued in 2023.
- D Professional services are favorable to budget primarily due to lower legal fees (\$18K less than expected). This decrease offsets Homeowner Legal Fee revenue shortfall.
- E Office expenses were unfavorable to budget due to higher bank/credit card fees (\$7K) as we are no longer able to pass along fees to Homeowners who pay assessments with Debit Cards.
- F Management fee revenue/expense between Rec and Admin was discontinued in 2023.

#### Variance Discussion - YTD Actual vs. Budget

- A Homeowner Fees underbudget due to lower transfer fees, legal fees, and status letter fees than anticipated.
- B CIS revenue exceeds budget due to fines not being budgeted for due to prior period accounting issues.
- C Management fee revenue/expense between Rec and Admin was discontinued in 2023.
- D Employee benefits were less than budget consistent with lower salary expense. Employee medical costs were \$8K less than budget.
- E Professional services are favorable to budget primarily due to lower legal fees (\$34K less than expected).
- F Office expenses were unfavorable to budget due to higher bank/credit card fees (\$10K) and office supplies (\$7K).
- G Insurance premiums allocated to Admin lower than budgeted. Overall HRCA insurance expense \$1K below budget YTD.
- H IT Expenses exceed budget due to 3rd party support. This line item is forecasted to be below budget as we have implemented many cost saving measures.
- I Management fee revenue/expense between Rec and Admin was discontinued in 2023.

# HRCA Recreation Fund Variance Analysis - Actual vs. Budget For the Month Ending February 28, 2023

		Current Month						Year To Date								
						Variance	)							Variance		
	Ac	tual	Вι	ıdget		\$	%			Actual		Budget		\$	%	
Revenues																
Homeowner assessments	\$ 1,	,494,286	\$ 1	,493,284	\$	1,002	0%		\$	2,989,183	\$	2,986,568	\$	2,615	0%	
Recreation programs		472,039		446,803		25,235	6%			946,309		900,630		45,678	5%	
Facility operations		85,733		81,994		3,738	5%			221,178		173,639		47,539	27%	Α
Management Fee Revenue		-		13,719		(13,719)	(100%)			-		27,438		(27,438)	(100%)	В
Interest and other Revenue		14,019		28,446		(14,426)	(51%)			21,242		34,142		(12,899)	(38%)	
Total revenues	2,	,066,077	2	2,064,247		1,830	0%			4,177,912		4,122,417		55,495	1%	
Expenses		· · · · · · · · · · · · · · · · · · ·														
Salaries		754,517		760,599		6,082	1%			1,542,862		1,593,439		50,577	3%	
Employee benefits		213,147		215,178		2,031	1%			430,280		436,855		6,574	2%	
Facility operations		72,268		81,408		9,140	11%			133,548		164,001		30,453	19%	С
Professional services		14,077		21,472		7,394	34%			35,866		42,943		7,077	16%	
Advertising		492		833		341	41%			1,602		1,667		64	4%	
Office expenses		70,497		30,535		(39,962)	(131%)	Α		121,578		70,069		(51,509)	(74%)	D
Insurance		39,838		35,750		(4,088)	`(11%)			81,098		71,501		(9,597)	(13%)	
Information Technology Expenses		68,195		57,758		(10,437)	(18%)			117,794		115,515		(2,279)	(2%)	
Occupancy		138,209		125,585		(12,624)	(10%)			306,094		250,894		(55,200)	(22%)	Ε
Program		64,057		68,087		4,030	6%			133,538		132,938		(601)	0%	
Conferences, meetings and travel		1,181		838		(343)	(41%)			1,775		1,676		`(99)	(6%)	
Licenses and permits		3,438		2,712		(726)	(27%)			6,876		40,412		33,536	83%	F
Dues, subscriptions and memberships		141		563		422	<b>75</b> %			280		1,125		845	75%	
Management Fee Expense		-		28,145		28,145	100%	В		-		56,290		56,290	100%	G
Other operating expenses		(9,680)		458		10,138	2,212%			6,869		917		(5,952)	(649%)	
Total expenses	1,	,430,377	1	,429,921		(456)	0%			2,920,062		2,980,241		60,180	2%	
Transfers																
Transfers to Bond Fund		78,227		267,200		188,973	71%	С		357,937		534,400		176,463	33%	Н
Transfers to Backcountry Fund		-		41,650		41,650	100%			-		83,300		83,300	100%	
Transfers for Capital Equipment		-		16,500		16,500	100%			11,938		33,000		21,062	64%	
Transfers for Reserves		4,425		64,575		60,150	93%	<b>\</b>		4,425		129,150		124,725	97%	<b>\</b>
Total transfers		82,652		389,925		307,273	79%			374,300		779,850		405,550	52%	
Total expenses after transfers	1,	,513,029	1	,819,846		306,817	17%			3,294,361		3,760,091		465,730	12%	
Net revenue (expense)	\$	553,048	\$	244,401	\$	308,647	126%		\$	883,550	\$	362,326	\$	521,225	144%	

Variance materiality = \$25k and 10%

# HRCA Recreation Fund Variance Analysis - Actual vs. Budget (AvB) For the Month Ending February 28, 2023

#### Variance Discussion - MTD Actual vs. Budget

- A Office expenses were unfavorable to budget due to higher bank/credit card fees (\$28K) as we are no longer able to pass along fees to Homeowners who pay assessments with Debit Cards. Postage and Printing exceeded budget by \$11K due to budget timing issue of assessments invoice.
- B Management fee revenue/expense between Rec and Admin was discontinued in 2023.
- C Transfers will be made quarterly or as needed

#### Variance Discussion - YTD Actual vs. Budget

- A Favorable variance for facility operations revenue primarily due Tennis time block (\$11K), Tennis Court rental (\$5K), Pool rentals (\$11K) and golf simulator (\$8K)
- B Management fee revenue/expense between Rec and Admin was discontinued in 2023.
- C Facility operations expenses YTD favorable variance is due to lower snow removal costs (\$18K) and facility maintenance costs (\$13K)
- D Office Expense were unfavorable to budget due to higher bank/credit card fees (\$14K), Postage (\$22K) and Printing (\$14K). Postage and printing were budgeted for in March.
- E Occupancy expenses exceeded budget YTD due to higher than anticipated utility bills (Gas \$42K & Electricity \$16K)
- F- Licenses and Permits are favorable to budget as we are amortizing Ellis certification expense over the year vs. the budget of January. At end of year we will be at budget.
- G Management fee revenue/expense between Rec and Admin was discontinued in 2023.
- H Transfers will be made quarterly or as needed

# HRCA Backcountry Fund Variance Analysis - Actual vs. Budget For the Month Ending February 28, 2023

		Current Month				Year To Date							
			Variance					Variance					
	Actual	Budget	\$	%		Actual	Budget	\$	%				
Revenues						\ <u>-</u>							
Recreation programs	13,638	12,000	1,638	14%		24,415	24,000	415	2%				
Facility operations	1,354	2,205	(851)	(39%)		2,709	4,411	(1,702)	(39%)				
Interest and other Revenue	12,883	8,400	4,483	53%		18,714	16,800	1,914	11%				
Total revenues	27,875	22,605	5,270	23%		45,838	45,211	628	1%				
Expenses								_					
Salaries	58,233	60,230	1,997	3%		118,803	126,974	8,170	6%				
Employee benefits	24,159	21,366	(2,793)	(13%)		49,729	44,104	(5,625)	(13%)	Α			
Facility operations	5,354	5,193	(160)	(3%)		7,719	12,637	4,918	39%				
Professional services	40	218	178	82%		40	500	460	92%				
Advertising	-	-	-			(64)	-	64					
Office expenses	218	855	637	74%		706	1,710	1,004	59%				
Insurance	3,848	3,605	(243)	(7%)		7,695	7,210	(485)	(7%)				
Program	18,883	17,000	(1,883)	(11%)		29,340	39,000	9,660	25%	В			
Conferences, meetings and travel	235	1,525	1,290	85%		1,625	3,050	1,425	47%				
Licenses and permits	-	47	47	100%		-	93	93	100%				
Total expenses	110,970	110,039	(931)	(1%)		215,593	235,278	19,685	8%				
(Gains) / Losses	-	-	-			-	-	-					
Transfers													
Transfers to Backcountry Fund	-	(41,650)	(41,650)	100%	Α	-	(83,300)	(83,300)	100%	С			
Transfers for Capital Equipment	-		-			-	· -	· -					
Transfers for Reserves	(13,819)	-	13,819			(13,819)	-	13,819					
Total transfers	(13,819)	(41,650)	(27,831)	67%		(13,819)	(83,300)	(69,481)	83%				
Total expenses after transfers	97,151	68,389	(28,762)	(42%)		201,774	151,978	(49,796)	(33%)				
Net revenue (expense)	\$ (69,276) \$	(45,783) \$	(23,492)	51%		\$ (155,936) \$	(106,767) \$	(49,168)	46%				

Variance materiality = \$5k and 10%

#### Variance Discussion - MTD Actual vs. Budget

A - Transfers to Backcountry from Rec Fund will be made quarterly or as needed

# Variance Discussion - YTD Actual vs. Budget

- A Employee Benefits exceed budget primarily due to higher medical plan costs
- **B** Program expenses are favorable to budget due to \$5K of Equine expenses
- C Transfers to Backcountry from Rec Fund will be made quarterly or as needed

HRCA Statement of Revenues and Expenses For the Month Ending February 28, 2023

		Current Mont	h Actuals			Current Mon	th Budaet				Month to Date % Variance			ce		
- -	Admin	Rec	BC	Total	Admin	Rec	ВС	Total	Admin	Rec	ВС	Total	Admin	Rec	ВС	Total
Revenues																
Homeowner assessments and fees	156,321	1,494,286	-	1,650,607	190,754	1,493,284	-	1,684,038	(34,433)	1,002	-	(33,431)	-18%	0%		-2%
Homeowner fees	78,866	· · · -	-	78,866	106,123	-	_	106,123	(27,258)	-	-	(27,258)	-26%			-26%
Community Improvement Services	7,934	-	-	7,934	7,500	-	-	7,500	434	-	-	434	6%			6%
Legal Revenue	1,084	-	-	1,084	3,417	-	-	3,417	(2,333)	-	-	(2,333)	-68%			-68%
Recreation programs	-	472,039	13,638	485,676	-	446,803	12,000	458,803	-	25,235	1,638	26,873		6%	14%	6%
Facility operations	-	85,733	1,354	87,087	-	81,994	2,205	84,200	-	3,738	(851)	2,887		5%	-39%	3%
Community Events	21,767	_	-	21,767	22,213	-	_	22,213	(445)	-	- 1	(445)	-2%			-2%
Advertising	-	_	-	-	-	-	_	_	- '-	-	-	- '				
Management Fee	-	_	-	-	28,145	13,719	_	41,864	(28,145)	(13,719)	-	(41,864)	-100%	-100%		-100%
Interest and other revenue	6,300	14,019	12,883	33,202	6,215	28,446	8,400	43,061	85	(14,426)	4,483	(9,858)	1%	-51%	53%	-23%
Total revenues	272,272	2,066,077	27,875	2,366,223	364,367	2,064,247	22,605	2,451,219	(92,095)	1,830	5,270	(84,996)	-25%	0%	23%	-3%
Expenses																
Salaries	118,464	754,517	58,233	931,214	118,223	760,599	60,230	939,053	(240)	6,082	1,997	7,839	0%	1%	3%	1%
Employee benefits	35,144	213,147	24,159	272,450	41,899	215,178	21,366	278,443	6,755	2,031	(2,793)	5,993	16%	1%	-13%	2%
Facility operations	1,624	72,268	5,354	79,245	657	81,408	5,193	87,258	(967)	9,140	(160)	8,013	-147%	11%	-3%	9%
Depreciation Expense	-	_	-	-	-	-	_	_	- '-	-	- 1	-				
Professional services	23,363	14,077	40	37,481	41,313	21,472	218	63,002	17,950	7,394	178	25,522	43%	34%	82%	41%
Advertising	5,658	492	-	6,150	833	833	-	1,667	(4,825)	341	-	(4,484)	-579%	41%		-269%
Office expenses	25,439	70,497	218	96,154	13,608	30,535	855	44,997	(11,832)	(39,962)	637	(51,157)	-87%	-131%	74%	-114%
Insurance	6,477	39,838	3,848	50,163	11,900	35,750	3,605	51,255	5,423	(4,088)	(243)	1,093	46%	-11%	-7%	2%
Interest	-	-	-	-	-	-	-	-	-	-	-	-				
IT Expenses	20,292	68,195	-	88,487	15,554	57,758	-	73,312	(4,738)	(10,437)	-	(15,175)	-30%	-18%		-21%
Occupancy	6,061	138,209	-	144,270	6,122	125,585	-	131,707	61	(12,624)	-	(12,563)	1%	-10%		-10%
Program	-	64,057	18,883	82,940	-	68,087	17,000	85,087	-	4,030	(1,883)	2,147		6%	-11%	3%
Community events	18,112	-	-	18,112	21,083	-	-	21,083	2,971	-	-	2,971	14%			14%
Conferences, meetings and travel	617	1,181	235	2,033	2,490	838	1,525	4,853	1,873	(343)	1,290	2,820	75%	-41%	85%	58%
Licenses and permits	-	3,438	-	3,438	-	2,712	47	2,759	-	(726)	47	(679)		-27%	100%	-25%
Dues, subscriptions and memberships	618	141	-	759	1,393	563	-	1,956	775	422	-	1,197	56%	75%		61%
Management Fee	-	-	-	-	13,719	28,145	-	41,864	13,719	28,145	-	41,864	100%	100%		100%
Other operating expenses	132	(9,680)	-	(9,548)	583	458	-	1,042	451	10,138	-	10,590	77%	2212%		1017%
Total expenses	262,001	1,430,377	110,970	1,803,348	289,378	1,429,921	110,039	1,829,338	27,377	(456)	(931)	25,989	9%	0%	-1%	1%
Transfers																
Transfers to Bond Fund	-	78,227	-	78,227	-	267,200	-	267,200	-	188,973	-	188,973		71%		71%
Transfers to Backcountry Fund	-	-	-	-	-	41,650	(41,650)	-	-	41,650	(41,650)	-		100%	100%	
Transfers for Capital Equipment	-	-	-	-	-	16,500	-	16,500	-	16,500	-	16,500		100%		100%
Transfers for Reserves	-	4,425	(13,819)	(9,394)		64,575	-	64,575		60,150	13,819	73,969		93%		115%
Total Transfers	-	82,652	(13,819)	68,833	-	389,925	(41,650)	348,275	-	307,273	(27,831)	279,442		79%	67%	80%
Total expense after transfers	262,001	1,513,029	97,151	1,872,181	289,378	1,819,846	68,389	2,177,613	27,377	306,817	(28,762)	305,431	9%	17%	-42%	14%
Net revenue (expense)	10,270	553,048	(69,276)	494,042	74,989	244,401	(45,783)	273,606	(64,718)	308,647	(23,492)	220,436	-86%	126%	51%	81%

HRCA Statement of Revenues and Expenses For the Two Months Ending February 28, 2023

		YTD Ac	tuals		YTD Budget						YTD % Variance					
	Admin	Rec	BC	Total	Admin	Rec	ВС	Total	Admin	Rec	ВС	Total	Admin	Rec	ВС	Total
Revenues																
Homeowner assessments and fees	378,275	2.989.183	_	3.367.458	381.509	2.986.568	_	3.368.077	(3,234)	2,615	_	(619)	-1%	0%		0%
Homeowner fees	101.729	-	_	101.729	173,547	-,,	-	173,547	(71,817)	-,	_	(71,817)	-41%	***		-41%
Community Improvement Services	37,670	-	_	37,670	15,000	_	-	15,000	22,670	-	_	22,670	151%			151%
Legal Revenue	(421)	-	-	(421)	6,833	_	-	6,833	(7,254)	-	-	(7,254)	-106%			-106%
Recreation programs	- ′	946,309	24,415	970,724	-	900,630	24,000	924,630	-	45,678	415	46,094		5%	2%	5%
Facility operations	-	221,178	2,709	223,887	_	173,639	4,411	178,049	-	47,539	(1,702)	45,838		27%	-39%	26%
Community Events	21,767	-	-	21,767	23,225	-	-	23,225	(1,458)	-		(1,458)	-6%			-6%
Advertising	-	-	-	-	-	-	-	-	-	-	-	-				
Management Fee	-	-	-	-	56,290	27,438	-	83,728	(56,290)	(27,438)	-	(83,728)	-100%	-100%		-100%
Interest and other revenue	21,159	21,242	18,714	61,116	30,030	34,142	16,800	80,972	(8,871)	(12,899)	1,914	(19,856)	-30%	-38%	11%	-25%
Total revenues	560,180	4,177,912	45,838	4,783,930	686,434	4,122,417	45,211	4,854,061	(126,254)	55,495	628	(70,131)	-18%	1%	1%	-1%
Expenses																
Salaries	233,325	1,542,862	118,803	1,894,990	249,024	1,593,439	126,974	1,969,436	15,699	50,577	8,170	74,446	6%	3%	6%	4%
Employee benefits	70,193	430,280	49,729	550,203	84,999	436,855	44,104	565,958	14,806	6,574	(5,625)	15,755	17%	2%	-13%	3%
Facility operations	3,374	133,548	7,719	144,641	1,318	164,001	12,637	177,956	(2,056)	30,453	4,918	33,315	-156%	19%	39%	19%
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-				
Professional services	48,299	35,866	40	84,205	82,627	42,943	500	126,070	34,328	7,077	460	41,865	42%	16%	92%	33%
Advertising	8,810	1,602	(64)	10,349	1,667	1,667	-	3,333	(7,144)	64	64	(7,015)	-429%	4%		-210%
Office expenses	48,057	121,578	706	170,341	25,945	70,069	1,710	97,724	(22,112)	(51,509)	1,004	(72,617)	-85%	-74%	59%	-74%
Insurance	12,454	81,098	7,695	101,247	23,800	71,501	7,210	102,510	11,346	(9,597)	(485)	1,263	48%	-13%	-7%	1%
Interest	-	-	-	-	-	-	-	-	-	-	-	-				
IT Expenses	41,284	117,794	-	159,078	31,108	115,515	-	146,623	(10,176)	(2,279)	-	(12,455)	-33%	-2%		-8%
Occupancy	12,204	306,094	-	318,298	12,243	250,894	-	263,138	40	(55,200)	-	(55,160)	0%	-22%		-21%
Program	-	133,538	29,340	162,878	-	132,938	39,000	171,938	-	(601)	9,660	9,060		0%	25%	5%
Community events	23,656	-	-	23,656	23,167	-	-	23,167	(489)	-	-	(489)	-2%			-2%
Conferences, meetings and travel	2,608	1,775	1,625	6,007	4,980	1,676	3,050	9,706	2,372	(99)	1,425	3,699	48%	-6%	47%	38%
Licenses and permits		6,876	-	6,876	-	40,412	93	40,505	-	33,536	93	33,629		83%	100%	83%
Dues, subscriptions and memberships	1,666	280	-	1,946	2,787	1,125	-	3,912	1,121	845	-	1,966	40%	75%		50%
Management Fee	-	-	-	-	27,438	56,290	-	83,728	27,438	56,290	-	83,728	100%	100%		100%
Other operating expenses  Total expenses	224 506.153	6,869 <b>2.920.062</b>	215.593	7,093 3,641,807	1,167 572,269	917 <b>2,980,241</b>	235,278	2,083 3,787,788	942 66,116	(5,952) <b>60.180</b>	19.685	(5,010) 145,981	81% 12%	-649% 2%	8%	-240% 4%
·	,	_,,	,	-,,	,	_,,		-,,		,	,					
Transfers																
Transfers to Bond Fund	-	357,937	-	357,937	-	534,400	-	534,400	-	176,463	-	176,463		33%		33%
Transfers to Backcountry Fund	-	<del>.</del>	-		-	83,300	(83,300)		-	83,300	(83,300)	<del>-</del>		100%	100%	
Transfers for Capital Equipment	-	11,938	-	11,938	-	33,000	-	33,000	-	21,062		21,062		64%		64%
Transfers for Reserves	-	4,425	(13,819)	(9,394)		129,150	(00.000)	129,150		124,725	13,819	138,544		97%	000/	107%
Total Transfers	-	374,300	(13,819)	360,481	-	779,850	(83,300)	696,550	-	405,550	(69,481)	336,069		52%	83%	48%
Total expense after transfers	506,153	3,294,361	201,774	4,002,288	572,269	3,760,091	151,978	4,484,338	66,116	465,730	(49,796)	482,050	12%	12%	-33%	11%
Net revenue (expense)	54,027	883,550	(155,936)	781,642	114,165	362,326	(106,767)	369,723	(60,137)	521,225	(49,168)	411,919	-53%	144%	46%	111%