

Frequently Asked Questions

- We do not supply booth sitters
- The exterior door(s) on the track and in gym are only used for loading in/out. During the Show, Exhibitors must use front/main entrance to the facility.
- Exhibitor Lounge is up the stairs toward the track, left through the door and through rotunda to Community Room
- Bagels/Donuts (Sat only), hot chocolate, coffee, tea & hot water are available until 11:00 a.m.
- Concession is located at the NW corner of gym. They are selling a delicious variety of treats.
- Applications will only be sent via email, please make sure I have your current email address
- Change the level of security on your email to accept my emails, so you receive my information.
- Snack machines are located around the workout machines, up the ramp, turn left at the staircase.
- Restrooms are out the gym door entrance and straight ahead. And, out the track entrance, right and left before you go out the front doors.
- Do not solicit in front of others' booths- stay in front of or in your booth.
- Tax envelopes handed out at 4 pm Sunday. Bring your completed envelopes to the information table in the NE corner of the gym by 5:30 pm or you must provide a copy of your Sales License
- Exhibitors must be completely broken down and out of Rec Center by 6:30 pm Sunday
- Specifics for the trade show wireless:
- The best wireless connection is your cell phone provider or a HotSpot. If you need to use the facility wireless, it is hit or miss:

- SSID (wireless identifier): **HRC-A-EVENTS**
- WPA2 Pre-Shared Key (wireless password): Cr@ftShow18
DO NOT BREAK DOWN BEFORE 5 PM TODAY!

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