



**HIGHLANDS RANCH**  
COMMUNITY ASSOCIATION

**2025 Board of Directors Candidate Data Form**

**Name:** Jim Allen

**Street Address:** 1917 Fox Fire St

**Telephone:** 303-330-8991

**Email Address:** jwallen78@gmail.com

**Date you purchased your home in Highlands Ranch:** 4/2009

**Summarize your background:**

I am a licensed professional engineer in the State of Colorado and own my civil engineering firm which started in 2016. My family moved to Colorado and purchased our Highlands Ranch home 2009. We moved here to raise our family and have two amazing boys working through the county school district. When we lived in Indianapolis, I volunteered in our historic neighborhood association named Fletcher Place.

**Briefly state your reasons for seeking a position on the Board of Directors for the Highlands Ranch Community Association. Include any other qualifications that might be an asset to the HRCA:**

I have enjoyed the last 8 years serving HRCA on the Board of Directors. We have come a long way as the current board, and we have handled the recent change very well. I believe my contribution as a volunteer here has helped HRCA, and I want to continue be part of the future of HRCA.



# HIGHLANDS RANCH COMMUNITY ASSOCIATION

**Have you ever served as a volunteer for HRCA? If so, in what capacity and for how long?**

I have served HRCA as:

Development Review Committee (5 years)

Delegate (3 years)

Board of Director (8 years)

**What issues do you think are most important to the future of the HRCA and Highlands Ranch?**

Our Bonds were paid off!. We need to keep planning on what will happen the following years – assessment impacts, recreation centers, and rainy day funds.

Aging Recreation Centers will need investments on small and large improvements. We need to continue saving and planning for these projects.

The backcountry continues to thrive and offer amazing opportunities to the community. We will continue to work with staff as they look to add more revenue opportunities.

**Please answer the following questions:**

1. Will you have the time required to fulfil the duties of this position? **Yes**  **No**   
(Community Declaration, Section 4.2 & Bylaws Sections VII and VIII)
2. Will you be able to attend the necessary evening meetings? **Yes**  **No**
3. Are you able to be contacted during business hours? **Yes**  **No**
4. Do you object to your phone number being available to Highlands Ranch residents?  
**Yes**  **No**
5. Are you prepared to fulfill the term until March of 2028? **Yes**  **No**
6. Have you attached a copy of your resume? **Yes**  **No**
7. Have you signed and attached the Duties and Responsibilities document? **Yes**  **No**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

1/16/25

Copies of this candidate data form may be made available to all residents and may be published in various news articles and HRCA Correspondence.

The Candidate Form is also available online at [www.hrcaonline.org](http://www.hrcaonline.org)

Please email or drop off application and resume by January 24, 2025, to:

The Highlands Ranch Community Association, Attn: Board Elections,

9568 University Blvd. Highlands Ranch, CO 80126 or by email to [Theresa.hill@hrcaonline.org](mailto:Theresa.hill@hrcaonline.org)

James W. Allen  
Jim Allen, PE  
Professional Engineer

Work Experience

**Partner/Senior Project Manager – 2016 to present**  
TJC Limited, Arvada, CO

- Project Lead and Engineer of Record
- Site Development and Redevelopment
- Residential, Industrial, Commercial, Retail, Hangars

**Senior Project Manager – 2015 to 2016**

Otak, Inc. , Denver, CO

- Project Manager for National Parks and Private Projects
- Manhour and Fee Justifications/Negotiations
- Manage multi-discipline teams

**Senior Project Manager – 2013 to 2015**

AMEC, Denver, CO

- FEMA Flood Recovery (Jamestown)
- Project Manager for CDOT and Municipal Projects
- Mentor Engineering Team

**Ohio River Bridges P3 Executive Team – 2011 to 2012**

Beam, Longest and Neff LLC, Louisville, KY

- Developed Procurement Documents for \$1 Billion P3
- Coordinated with INDOT and KYTC
- Reviewed and Made Recommendations on Proposals
- Developed Reference Documents System Manger

**Project Manager – 2008 to 2013**

Beam, Longest and Neff LLC, Denver, CO (2008 to 2013)

Beam, Longest and Neff LLC, Indianapolis IN (2000 to 2008)

- Project Manager for Private and Municipal Projects
- Proposal Preparation
- Consultant Plan Reviewer for State Plan Review Program (IN, WY, AL)

Expertise

- Transportation/Highway
- Design-Build
- Site Development
- Drainage

Volunteer

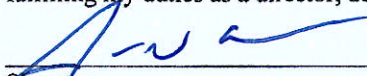
**Highlands Board of Director – 2017 to Present**

**Highlands Ranch Delegate – 2013 to 2017**

**Highlands Ranch Development Review Committee – 2012-Today**

**Statement of Acknowledgment of Duties and Responsibilities  
of Directors, Delegates and Committee Members of  
the Highlands Ranch Community Association, Inc.**

I have received, read and understand the document entitled, " Duties and Responsibilities of Directors, Delegates and Committee Members of the Highlands Ranch Community Association, Inc.", a copy of which is attached hereto as Exhibit "A", and I agree to abide by and comply with same, including the guidelines set forth therein, in the course of fulfilling my duties as a director, delegate or committee member of HRCA.

  
\_\_\_\_\_  
Signature

Jim Allen  
\_\_\_\_\_  
Print Name

1/16/25  
\_\_\_\_\_  
Date