



Backcountry Wilderness Area Bench and Memorial Bench Guidelines and Policies

The Highlands Ranch Community Association (HRCA) and Backcountry Wilderness Area allow the donation of a bench, and personalization of the bench in the form of a plaque to be placed in the Backcountry Wilderness Area. Examples of allowed bench installations include Eagle Scout Projects and Memorials. The following are guidelines and policies and procedures for the donation and installation of a bench. The following may not address every particular situation. All decisions and interpretations by HRCA staff are final.

- There are two types of benches allowed. The Backcountry will provide pictures and specifics of each type of bench. The donor is responsible for all costs, including installation. HRCA staff must approve bench and bench type before donor purchases. HRCA will not offer a refund of any kind if donor purchases wrong bench type, material, etc.
 - General Description of two types:
 - Type 1: Arizona Buff Rectangle Bench. Approximately 4'x2' and 36" high.
 - Type 2: Covered bench; metal frame, wood bench. 8' x 8' roof, 13' height. More specifics available upon request.
- Plaques must be 5" x 7" or smaller; or 36 square inches total. Donor is responsible for all costs. Donor may opt to engrave words on Type 1 bench rather than install a plaque. Backcountry staff must review and approve plaque materials, design, and words.
- Installation of the covered bench type must be performed by a licensed contractor who can provide the HRCA a Certificate of Insurance naming the HRCA additionally insured. Contractor must provide drawings, materials list, and other specifications to the HRCA before installation/construction. Installation of the sandstone bench types can be done by individuals. All times, dates and access must be coordinated and approved by the HRCA. All persons entering the Backcountry for installation purposes must sign a waiver.
- Locations of benches will be selected by Backcountry staff. In general, Type 1 benches will not be located more than every ¼ - ½ mile.
- Type II benches will only be placed, in general, every 1 mile of trail or further. Due to the higher visibility of Type II benches, locations will be much more restricted and carefully evaluated by staff.
- Eventually there will be sufficient number of benches, either Type I or Type 2, on the HRCA trail system and at that time this program will be suspended.
- Benches, plaques, and any associated appurtenances become the property of the HRCA.
- The HRCA reserves the right to move or remove benches or plaques at our discretion.
- The HRCA is not responsible to replace benches or plaques after removal or damage.

- The HRCA reserves the right to end this program at any time or deny any of the two types of benches for any reason.
- All staff interpretations and decisions are final.

APPLICATION

- To begin the process a Bench and Memorial Bench application must be completed and submitted to Backcountry staff.
- Staff will review and make a determination within 60 days of the application submittal.
- Determinations will be one of three: “Denied,” “More information required,” or “Approved.” If a project is denied, the applicant may reapply. HRCA reserves the right to approve or deny any request. All staff decisions are final.