# OSCA Update Committee Meeting Minutes

Minutes from September 11, 2025

HIGHLANDS RANCH
COMMUNITY ASSOCIATION

**In Attendance:**

Mark Giebel
Dan Dertz
Justin Olson
Jeff Kappes

**Absent:**

Mike Burke
Chelsea Molitor
Mike Dell'Orfano

**Agenda**

1. The OSCA Committee Meeting was called to order at 2:00 p.m. A quorum was present.

2. Review and Discussion of Chapter 1 of the OSCA Plan:
   - The Committee discussed and confirmed the assignments given at the August 28, 2025, meeting.
   - Short updates on review and revisions were made by all present. Not much progress was made due to the members' busy schedules.
   - The Committee decided to cancel the next regular meeting, September 25, 2025, and allow for more time for the committee to make revisions. As such, the next regular meeting will be held on October 9, 2025.
   - Jeff Kappes will work with Theresa Hill to convert the original OSCA Plan to an editable document for review. The updated version will be provided to the committee as soon as possible.

With no further business, the meeting was adjourned.

**Respectfully submitted,**

*Jeff Kappes, OSCA Update Committee Chair*